

**RECORD OF PROCEEDINGS**

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TOWN OF YAMPA  
SEPTEMBER 7, 2016  
YAMPA TOWN HALL

BOARD MEMBERS PRESENT: Mayor Tom Yackey, Mayor Pro-Tem Mike Lewis,  
Trustees Brian Ashley (arrived at 7:10 pm), Jeff Drust,  
and Michael French

BOARD MEMBERS ABSENT: None

EMPLOYEES PRESENT: Town Clerk (Clerk) Janet Ray and Deputy Clerk Nora  
Phillips

AUDIENCE PRESENT: Chris Catterson

CALL TO ORDER

Mayor Yackey called the meeting to order at 7:02 pm.

ROLL CALL

Board roll call was taken.

MINUTES

Consideration of approval of April 6, 2016 regular meeting minutes

Trustee Lewis moved to approve the April 6, 2016 regular meeting minutes. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

AUDIENCE PARTICIPATION – NON-AGENDA ITEMS

None

AUDIENCE PARTICIPATION – SCHEDULED ITEMS

2015 Audit Presentation

Auditor Chris Catterson presented the audit. He reviewed the Enterprise Fund Statement of Net Position, which showed a cash overdraft and he discussed how that item fit into the liabilities as a whole. He also discussed the net position and the unrestricted funds of \$411,888. Mr. Catterson discussed the long-term liabilities and what is expected of the Town

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to meet the requirements of the Colorado Water Resources and Power Development Authority (CWRPDA) loan. Mr. Catterson discussed the total net position of the Town and showed the Town Board and audience that the Town has a combined Government Activities and Business -Type Activities net position of about 2½ times assets over liabilities. Mr. Catterson asked for questions and there were none.

Clerk Ray explained that the Management's Discussion and Analysis (MD&A), which is a document she must prepare, was not completed in time to be incorporated into the audit in the town board packets. It was at town board seats tonight and after the town board has had time to review it, it will become a part of the audit.

### Consideration of acceptance of 2015 audit

Trustee Lewis moved to accept the 2015 audit and Trustee Drust seconded the motion. The motion passed unanimously on the following roll call vote: French – yes, Lewis – yes, Yackey – yes, Ashley – yes and Drust – yes.

### OLD BUSINESS

### Treatment plant improvements and additional water storage tank update and consideration of any needed approvals

A project update provided by Civil Design Consultants (CDC) was at town board seats and in the audience packet for review. Minutes from the August 2 and August 23 construction meetings were in board and audience packets for review. Trustee Lewis moved to approve Duckels' pay request #13, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote. Clerk Ray reported that the Town received the recorded dedication of utility easement extension on the Antlers property today and she emailed copies to property owner Dr. Hamlin and CDC. Matt Mielke with CDC will continue coordination with YVEA to get the overhead electrical installed at the Control Valve Vault site. Attorney Weiss had a teleconference today with Mr. George's attorney, Michael Sawyer and the Colorado Cattlemen's Agricultural Land Trust (CCALT) people and CCALT's fees are now at \$22,000 - \$10,000 for CCALT staff time and \$12,000 for CCALT legal fees. They agreed to waive the stewardship fees. The CCALT would like there to be an agreement reached by their board meeting on September 20; however, the deal is back in Mr. George's court and not in the Town's control. The Palmer documents are not finalized and Mr. Weiss is waiting to discuss further details with Surveyor Skidge Moon before he does finalize the documents. CDC is finalizing access road design. The pre-treatment building and facilities design remains pretty much at a standstill.

### Wastewater system improvements update and consideration of any needed approvals

Clerk Ray said that there is nothing new to report.

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### Ongoing report on Royal Hotel fire clean up and consideration of action if needed

Clerk Ray reported that she listened in on the Aug 5<sup>th</sup> teleconference. Attendees were Laura Mehew and Laura Shumpert from the state, Commissioner Corrigan, Scott Cowman and Dan Weinheimer for the county and herself for the town. The teleconference did not yield any new information. There was further discussion that for a government agency to get a clean up grant, the government agency had to own the property. There appears no resolution to that problem at this time. Clerk Ray will continue to ask Commissioner Corrigan for a monthly update prior to the town's regular meetings.

### Crossan's update and consideration of any needed approvals

Clerk Ray reported that the Town received two pay requests from Dobell Contracting. One is for \$2,200 for porch addition work and the second in the amount of \$25,551.71 for building work. Architect Jan Kaminski has approved the pay requests and has performed a site visit. A schedule of values accompanied the pay requests and overall, 5% of the project is complete. Approval of the pay requests by Historic Routt County Administrator, Meg Tully, has not yet been received. Clerk Ray noted that pictures of the cement work, both front and back were included. Trustee Lewis moved to approve the pay requests after the Town receives Ms. Tully's approval, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote. Clerk Ray reported that the paperwork to extend the Department of Local Affairs grant from September 30, 2016 to February 28, 2017 has been processed by the Town and mailed back to the State, but a fully executed copy has not been received back from the State at this time.

### NEW BUSINESS

#### Consideration of renewal of Antlers Café, Inc. DBA Antlers Café hotel and restaurant liquor license

Clerk Ray reported that the paperwork is in order, the fees paid, and no violations reported to her acknowledge. Trustee Lewis moved to approve renewal of the Antlers Café, Inc. DBA Antlers Café hotel and restaurant liquor license. Trustee Drust seconded the motion and the motion passed unanimously on the following roll call vote: Lewis – yes, Yackey – yes, Ashley – yes, Drust – yes and French – yes.

#### Consideration of sending flower barrel maintenance thank yous

Trustee Lewis moved to send thank yous to the people who maintained the flower barrels over the summer. Trustee French seconded the motion and the motion passed unanimously on voice vote.

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### Consideration of thank you to Dick Klumker for Routt County Planning Commission representative service

Trustee Lewis moved to send a thank you to Dick Klumker for his years of service as Yampa's representative on the Routt County Planning Commission. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

### PUBLIC WORKS DEPARTMENT

PWS Berry was not present at the meeting. Mayor Yackey reported that the new shed for the 4<sup>th</sup> of July supplies is in place in the Town's enclosed area next to town hall. Mayor Yackey reported that Routt County replaced the culvert on Routt County Road 17 between Roselawn and Clifton and if it is kept open, there should not be the problem with the flooding in that area that there has been for several years. He noted that the Town public works department should make sure that it is kept cleaned out.

### CLERK'S REVIEW OF POSSIBLE CODE VIOLATIONS (IF ANY) AND REQUIRED ACTION (IF ANY) AND REPORT OF ON-GOING BUSINESS

#### Code violations

Clerk Ray reported that she has no new code violations to report.

#### On going business

Clerk Ray reported that as far as she knew, PWS Berry had not been successful in lining up coal for the heating system for town hall and town shop. She noted that the fire department is concerned with the heating situation, also. Scott Delto had mentioned that if the town could not get coal, they might look at the system that the school put in the bus barn at the elementary school as an alternative. Clerk Ray said that she does have information about solar heating systems, but obviously that can not happen in the short term. Mayor Yackey said there might be a load of coal on the dump truck as it has been tarped all summer. Trustee Lewis said he has a connection with an employee at Twenty Mile that he would talk to about getting coal. Clerk Ray said that she has received the renewal information for the health insurance, but has not had a chance to review it. She noted that she received notification that Rocky Mountain Health Plan and United Health Care are merging, but does not know if that will affect the renewal. She also pointed out that there will be a question on the November ballot regarding a one-system health care system for Colorado that will also affect the town's health insurance if it passes. Clerk Ray said that in addition to what she had already emailed the town board regarding the new building codes, the proposed code changes are available on the Routt County website. Clerk Ray reported that the Friends of Gateway Yampa Committee had a meeting last night to discuss ideas for the beautification plan. She doesn't have their ideas yet, but will share with the town board when she receives

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them. The 2017 Drinking Water and Wastewater eligibility surveys list was received and reviewed and both were accurate. She reminded the board that we have to maintain our spot on the lists to be eligible for grants, etc. Clerk Ray said that she believes she is ready to bring the transfer of ownership of the Kum & Go 3.2% beer license to Yampa Sinclair to the board for consideration, which will happen at the next available meeting; she did not have everything in time for this meeting.

### REPORTS OF COMMITTEES

#### Friends of Crossan's (FOC)

FOC President Jeff Drust said there is nothing new to report.

### MEETING REPORTS

None

### SCHEDULE WORKSHOPS AND/OR SPECIAL MEETINGS

No workshops or special meetings were scheduled at this time. Mayor Yackey will schedule if either is needed.

### BOARD MEMBERS AND AUDIENCE REQUESTS FOR AGENDA ITEMS FOR NEXT MEETING

None

### READING OF CORRESPONDENCE AND REQUIRED ACTION IF ANY

Correspondence was circulated for review; none required action.

### REVIEW AUGUST FINANCIALS, METER READING REPORT AND INVOICES WITH COMPLETED VOUCHERS

The August financials were in the town board and audience packets for review. There were no questions. August invoices with completed vouchers and the August meter reading report were circulated for review.

### READING AND PAYMENT OF BILLS

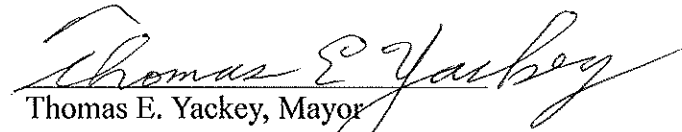
Clerk Ray read the bills. Trustee Lewis moved to pay the bills, Trustee French seconded the motion and the motion passed unanimously on voice vote.

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ADJOURNMENT

The Mayor asked for further business, hearing none he called for adjournment. Trustee Lewis moved to adjourn, Trustee Drust seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 9:06 pm.

  
Thomas E. Yackey, Mayor

  
Janet L. Ray, Town Clerk

February 1, 2017