

**TOWN OF YAMPA**  
**REGULAR MEETING AGENDA**  
**November 2, 2022 – 6:00 pm**

**BOARD MEMBERS PRESENT:** Mayor Geilert, Trustee Lewis, Trustee Geanious, Trustee Williams, Trustee Cave  
**EMPLOYEES PRESENT:** Town Administrator/Clerk Sheila Symons, Treasurer/Planner Mary Alice Page-Allen and Deputy Clerk Amanda Laman

**AUDIENCE PRESENT:** Melanie Cave, Carl Ray, Joe Edwards, Cindy Montgomery, Ken Montgomery, Amy Golike, Andrew Golike (via zoom) and Gary Burkholder (via zoom)

**1. Call to Order**

- a. Mayor Geilert called the meeting to order at 6:00pm and Roll Call was taken
- b. The Pledge of Allegiance was recited

**2. Audience Participation (5 minutes)**

Cindy Montgomery discussed the comparisons to salaries of other towns and suggested that a list of other towns that should be compared to. This was moved to an agenda item for the December 7<sup>th</sup> meeting.

**3. 2022 Supplemental #1 Budget - Public Hearing**

Mary Alice covered the 2022 Supplemental #1 budget. Staff Report was included. To explain expenses in 2022 will exceed \$36,952 of what was budgeted. This is related to electric rates (50% increase for Town Buildings), contractor work while PW Samuelson was out on leave and higher than anticipated law enforcement charges over the last year. There were no public comments.

**4. Resolution 2022-19 – 2022 Supplemental #1 Budget**

Trustee Lewis made a motion to adopt Resolution 2022-19, Trustee Cave seconded the motion, motion was approved with a unanimous roll call vote per request of Ken Montgomery. It was explained that the bylaws do not require a roll call vote.

**5. Proposed 2023 Budget - Public Hearing**

Mary Alice explained a couple things in the proposed budget. Highlights – sales tax revenues being at 92% of the 2022 budget levels. Downturn in online purchases over the last couple years. This will be considered in the 2023 budget. Grant revenues for the Comprehensive Plan and the Wastewater Treatment Plant efforts will total just under \$500,000 in the coming year. There are some general fund revenues and water sewer revenues that the grants require of matching funds that are reflecting in the proposed budget also. In addition, step increases for employees that are not topped out on pay is imbedded in the salary, Health insurance is being held the same as previous years for all employees, anticipated water and sewer fund increases to cover the enterprise fund and expenditures for parks with our Conservation Trust Fund is also allocated for upgrades and additions.

Ken Montgomery asked about the expenditures of lottery funds. It was pointed out that none of those funds have been used and that there are ideas for projects in the future to use them. It was explained that park improvements, restrooms, and ancillary ideas that have been on the town's radar for years would be what these funds are used as approved and planned by the Town Board.

Andrew Golike asked about the water and sewer revenues and the answer was the loan from the town. Net income over loss as standalone can not be looked at. You need to look at 2022 and the mandatory designation of the restrictive funds and the fact that the \$376,000 still leaves a fund balance of (\$15,000).

Ken Montgomery also asked about the revenue increase and the answer was about the 4<sup>th</sup> of July fund as well as the grants received. He also referred to a property tax increase. This was explained that the Town is going from \$72,458 to \$76,500, a little over \$4000. Spread across the 400 different properties, would be about \$10 per property. This has been typical for the last 7-8 years. This would not be a major increase for the town because we are at the maximum allowed for TABOR unless it is brought to a vote on an election ballot. Any major increases right now are county based.

Andrew Golike asked about if inflation was being addressed in the budget and Mary Alice answered that yes it is based on the last few months. Inflation is significant. He also asked about the salaries being the amount they are with concern being that the revenues weren't high enough to cover them without everything being too tight and Mary Alice explained how the numbers make sense. The staffing plan for 2023 explains the personnel costs verses the operating capital outlay and debt service. Personnel cost overall are a 1/3 of the budget.

**6. Outside Entity Funding Application**

This is a grant fund the Town implemented to assist with entities that may need assistance in their budget or repairs. Trustee Lewis made a motion to accept the Outside Entity Funding Application, Trustee Geanious seconded the motion, motion passed with a unanimous voice vote.

7. **Staff and Board Member Reports/Updates**

- a. Deputy Clerk Amanda reported on the success of Halloween and explained that there would be a Thanksgiving coloring contest.
- b. Sheila asked if there were any questions on Greg's report, Stacey asked about the heater for the chemical room at the water treatment facility the answer was that a new heater is required because the old one had quit.
- c. Town Administrator/Clerk & Staff Reports

8. **Consent Agenda**

- a. Approval of October 2022 Payment Reports
- b. Approval of October 5, 2022 Regular Board Meeting Minutes

Trustee Lewis made a motion to approve the Consent Agenda, Trustee Geanious seconded the motion, the motion passed with a unanimous voice vote.

9. **Scheduled Meetings/Workshops**

- a. November 16, 2022 Regular Meeting Board Meeting
- b. Salary data for the December 7, 2022 meeting
- c. December 24, 2022 Christmas Eve celebration
- d. Town Board or other requests for Agenda Items

10. **Adjournment**



Trustee Cave made a motion to adjourn, Trustee Geanious seconded the motion, the motion passed with a unanimous voice vote.

Mayor Geilert adjourned the meeting at 7:09pm

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Stacey Geilert, Mayor

Attest:

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Sheila Symons, Town Administrator/Clerk

December 7, 2022