

Town of Yampa
October 3, 2018 regular meeting

TOWN OF YAMPA
OCTOBER 3, 2018
YAMPA TOWN HALL – 101 MAIN STREET
CROSSAN BUILDING-2ND FLOOR

BOARD MEMBERS PRESENT: Mayor Robert Symons, Mayor Pro-Tem Mike Lewis, Trustees Brian Ashley, Jeff Drust and Crystal McLaughlin

BOARD MEMBERS ABSENT: None

EMPLOYEES PRESENT: Public Works Superintendent (PWS) Eric Berry and Town Clerk (Clerk) Janet Ray

AUDIENCE PRESENT: Gary Burkholder, Scott Cowman, Ky Cox, Sarah Jones, Travis Milway, Ken Montgomery and Mary Alice Page-Allen

Call to Order

Mayor Symons called the meeting to order at 7:00 pm.

Roll Call

Board roll call was taken.

Approval of Minutes

Consideration of approval of August 1, 2018 regular meeting minutes

Trustee Lewis moved to approve the August 1, 2018 regular meeting minutes. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Audience participation – Non-agenda items

Resident Gary Burkholder reported that the 25 miles an hour speed limit sign on County Road 17 is in the ditch and weeds and needs reset. He said he had mentioned it to Commissioner Corrigan. He asked if the town could request that it be fixed; the answer being yes.

Town of Yampa
October 3, 2018 regular meeting

Audience participation – Scheduled items

Community Building Project

Mary Alice Page-Allen, Town of Oak Creek Administrator, was present to solicit participation in a community building project for south Routt. The Town of Oak Creek wants to seek proposals from qualified firms and/or individuals that can provide technical services for an assessment of facility needs, operations, programming and expanded uses of the Oak Creek Ice Rink and recreation facility. The Town wishes to have a completed report by the end of February 2019. The Town of Oak Creek is considering many options regarding community and recreation facilities. There is a need to expand library and childcare spaces in the Town and additional recreation amenities, like a splash pad and joint health and wellness facilities are being considered. The report process may include findings that may expand community and recreation offerings within the Town of Oak Creek and throughout South Routt County. The Consultant will need to include a public participation process that includes town residents and area residents. A minimum of two public meetings shall be required. Mayor Symons said that he is willing to attend the committee meetings.

Materials Management Working Group development of a strategic plan for waste diversion

Ms. Sarah Jones from the Yampa Valley Sustainability Council and Scott Cowman from Routt County Environmental Health attended to give a presentation on behalf of the Materials Management Working Group that is developing a strategic plan for waste diversion in Routt County and to gather feedback from those in attendance at the town board meeting. The group plans to have the plan completed by the end of 2018 or January 2019.

South Routt EDC membership

Ken Montgomery explained that the South Routt EDC was reorganizing. Memberships will run from July 1 through June 30. Dues are \$35.00 per year. Trustee Lewis is the Town of Yampa's representative to the EDC.

American Legion November 11 plans

American Legion member, Ken Montgomery, explained that World War I ended on November 11, 1918 and in commemoration of that event, the American Legion will be at the elementary school to toll the bell 21 times at 5 second intervals at 11:00 am. They are also asking the Yampa Bible Church and the Nazarene Church, which is now a private residence, to participate as well. Mr. Montgomery invited all to attend the ceremony.

Town of Yampa
October 3, 2018 regular meeting

Old Business

Water system improvements update and consideration of any needed approvals

Clerk Ray stated that the pay request from Duckels for the access road is at the board seats tonight. PWS Berry reported that Duckels did some erosion control this fall, but more will probably be needed in the spring. There will probably also be some finish work that is needed in the spring but won't know how much until spring. Clerk Ray noted that the wetlands banking will not be necessary as the relocation of the access road alleviated the need. The Certificate of Substantial Completion needs signed, but not dated as the date will be determined by when the work is done. The Board reviewed the pay request. Trustee Lewis moved to approve Duckels pay request number 1 in the amount of \$265,482.24. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Wastewater system improvements update and consideration of any needed approvals

PWS Berry reported that he is still waiting for some cost estimates from CDC before completing the sewer permit application and sending it to the state.

Crossan's update and consideration of any needed approvals (if any), and Friends of Crossan's committee report

Clerk Ray reported that there had been a problem with the heat, but it was fixed. There are some ongoing problems with the elevator. The grand opening was well attended and enjoyed by all. Work is ongoing to remove everything from the storage garage.

Yampa Home Simple PUD update

Clerk Ray reported that Mr. Whittall stopped by town hall several days ago and told her that he had had a busy summer and had not worked on the Yampa Home Simple project. He said that he would be coming back in the future with a slightly modified project but did not give any time frame. Clerk Ray stated that if he does bring a project back, it will be a new application from the town's perspective so there will not be any further updates at this time.

Stillwater Ditch and Reservoirs Co. (Gardner Park Reservoir) update and consideration of any needed approvals or comments

Clerk Ray explained that the information received from Andi Schaffner on September 22nd was in town board and audience packets. The ditch company representatives have asked for feedback from the owners by October 15th. Following discussion of the information the town received from Ms. Schaffner, Trustee Lewis moved to inform the ditch company representatives of Rick Milway, Frank Schaffner and Andi Schaffner that the Town of Yampa would back their negotiations with the Upper Yampa Water Conservancy District

Town of Yampa
October 3, 2018 regular meeting

(UYWCD) pertaining to the Stillwater Ditch and Reservoirs Co. (Gardner Park Reservoir). Trustee Drust seconded the motion and the motion passed unanimously on voice vote. Ms. Schaffner indicated that they would schedule an owners' meeting prior to taking a proposal to UYWCD. Trustee Drust said he would attend the meeting if he were available.

New Business

Consideration of thank you to American Legion for flag pole base at Crossan's

Trustee Lewis moved to send the American Legion a thank you for providing the flag pole base at Crossan's. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Consideration of health insurance renewal

Mayor Symons asked if all the plans listed in the information are available to the employees? The answer being, the Town may choose up to three medical plans in addition to the Hospital Reimbursement Plan. The question was asked if the employees are happy with the coverage. Clerk Ray said she asked for feedback from the employees and received none. The rates for the current plan will increase 10% in 2019. Mayor Symons asked if the Town offered vision and dental. The answer being no and in the past when employees were asked if they wanted to pay for the vision and dental themselves, there was not a majority who wanted to do so. Mayor Symons asked if the Town is required to offer the same coverage to all employees or if there is some flexibility based on what individual employees might want. Clerk Ray said that she did not know, that she would need to research it. Following discussion, Trustee Lewis moved to approve continuing the health plan that the Town currently has, which is the Medical PPO 2 that has a \$30 office co-pay, a \$600 deductible and maximum out of pocket, \$3,500 for individuals. Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

Consideration of Community Building Project donation

Trustee Lewis moved to contribute \$500 towards the Community Building Project for an assessment of facility needs, operations, programming and expanded uses of the Oak Creek Ice Rink and recreation facility and that a Town of Yampa representative will attend the meetings. The process may include findings that may expand community and recreation offerings within the Town of Oak Creek and throughout South Routt County. Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote. Mayor Symons will be the representative if the meetings are held at a time that he can attend.

Town of Yampa
October 3, 2018 regular meeting

Consideration of South Routt EDC membership

Trustee Lewis moved that the Town continue their South Routt EDC membership and pay the dues of \$35.00. Trustee Drust seconded the motion and the motion passed unanimously on voice vote. Trustee Lewis will remain the Town representative to the organization.

Public Works Department

3rd quarter water testing results

The 3rd quarter water testing results were in town board and audience packets. All results were within the allowable limits. It was noted that PWS Berry had been asked previously to put the allowable limits on the reports and he will do so in the future.

Lead and copper testing results

The lead and copper testing results were in town board and audience packets. All results were within the allowable limits.

September 2018 wastewater nutrients report

The September wastewater nutrients report was in town board and audience packets. PWS Berry reminded the board that although the testing must be done and reported, there is no criteria to meet. It was noted that there is one aerator that is not working.

Main Street road repairs report

The cost of the repairs to Main Street was discussed and PWS Berry said he had to use more patching material than he anticipated. It was mentioned that the Town might be able to buy some patching material from the county if they were working in the area and that might be more cost effective. PWS Berry said he would need to speak with Pete Koler about the possibility.

Compliance Advisory-Reported Effluent Violation explanation

PWS Berry reported that in June the Town did not meet the BOD 85% removal rate. Normally he would have resampled before the end of the month but did not receive the results in time to do so, thus the violation. PWS Berry stated that he has responded to CDPHE with an explanation.

Town of Yampa
October 3, 2018 regular meeting

QQ meeting report

PWS Berry reported on the QQ meeting. QQ heard from representatives of the gubernatorial candidates on water issues. Ballot Initiative No. 108 was discussed. Water Quality updates were discussed which included reports on Regulation 82, Regulation 84 Molybdenum, Grand Lake Clarity & Outstanding Waters proposal and Upper Colorado Basin Standards Setting hearing. Member organizations gave updates and policy and project updates were given.

Ongoing work

PWS Berry said that he has been busy with the construction of the access road into the water treatment plant and he did some tree trimming in Snowden Park. PWA Samuelson has been doing maintenance on the parks and repairing the “no camping” sign at River Park. The globe on the streetlight close to Penny’s Diner came off and broke. There was an extra globe. PWS Berry was asked if the water meter had been installed at Crossan’s, the answer being no.

Clerk’s review of possible code violations (if any) and required action (if any) and report of on-going business

Code violations

Clerk Ray said she has received no new code violations and has not done the follow up on the code violations already addressed.

Ongoing work

Regarding the Wasinger Subdivision for Historic Yampa, LLC, Clerk Ray reported that the draft documents from attorney, Mark Frierich were received. Attorney Bob Weiss was on vacation the week following the Clerk’s vacation, so Attorney Weiss has not done his review of the documents yet. Clerk Ray reported that she had received the plat for the condominium for the subdivision. Clerk Ray said that she thinks the condominium plat will require a change to the zoning ordinance, but Attorney Weiss has not confirmed that yet. Other ongoing work includes completing the lot consolidation paperwork for Karey and Tracy Viele, so the town board can consider approval and establishing individual driveway criteria. Clerk Ray reported that the Routt County Rural Jump Start Program was accepted by the State. Clerk Ray said she emailed John Salazar on October 1st regarding when the town hall roof repairs would be done; she hasn’t heard back from him.

Reports of Committees

None

Town of Yampa
October 3, 2018 regular meeting

Meeting Reports

Northwest Transportation Planning Region (NWTPR) meeting report

Clerk Ray said that she still had not had time to do the report from the transportation meeting nor get the ballot questions information together. She will do so prior to election date.

Visit from Colorado Housing Finance Authority (CHFA), Department of Local Affairs (DOLA), Division of Local Government (DLG) and Department of Housing (DOH)

Clerk Ray passed around her written report and the information that was received from the above entities at the meeting.

Local Entity Networking in Routt County

Clerk Ray's written report from the meeting was available at town board seats and in the audience packet.

Schedule Workshops and/or Special Meetings

There may need to be a special meeting on October 10th for the Wasinger Subdivision. Mayor Symons will call a special meeting if needed and workshops will be held as needed.

Members and audience requests for agenda items for next meeting

Yampa Fire Chief, Ky Cox, asked that there be a discussion regarding the future of the town hall space, heating the building and so on at 56 Lincoln. He also asked for discussion on burn permits within town limits.

Reading of Correspondence and required action if any

Correspondence was circulated for review. No correspondence required board action.

Review financials, September meter reading report and September invoices/vouchers

September financials were in town board and audience packets for review. The September meter reading report was circulated for review and the September invoices with completed vouchers were circulated for review.

Reading and Payment of Bills

Clerk Ray read the bills. Trustee Lewis moved to pay the bills, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

Town of Yampa
October 3, 2018 regular meeting

Adjournment

Mayor Symons asked for further business, hearing none he called for adjournment. Trustee Lewis moved to adjourn, Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 10:23 pm.

Robert A. Symons, Mayor

Attest:

Janet L. Ray, Town Clerk

April 3, 2019