

Town of Yampa
Regular meeting minutes
May 5, 2021

TOWN OF YAMPA
REGULAR MEETING MINUTES
MAY 5, 2021
7:00 P.M.

Due to the Covid-19 pandemic the Town Board meeting will be hybrid in-person and virtual via GoToMeeting for the Board of Trustees only, at this time. Attendees are asked to attend only virtually with the following link to the GoToMeeting link or via the phone number below.

Town of Yampa Regular Meeting
Wed, May 5, 2021 7:00 PM - 11:30 PM (MDT)
Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/793422965>
You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (571) 317-3116
Access Code: 793-422-965

BOARD MEMBERS PRESENT: Mayor Jeff Drust, Mayor Pro-Tem Mike Lewis, Trustee Stacey Geilert, Trustee Michael Geanious, and Trustee Crystal McLaughlin
BOARD MEMBERS ABSENT: None
EMPLOYEES PRESENT: Town Clerk (Clerk) Sheila Symons, Previous Clerk (PC) Janet Ray and Deputy Clerk (DC) Nora Phillips, Public Works Assistant (PWA) Greg Samuelson, Public Works Water and Wastewater (PWWW) Ben Mitchell
AUDIENCE PRESENT: Travis and Brittany Milway, Brad Wheeler, Sonja Clyncke,

Call to order

Mayor Drust called the meeting to order at 7:00 pm

Roll call

Board roll call was taken

Pledge of Allegiance

Pledge of Allegiance was recited

Approval of minutes

None at this time

Audience participation – Non-agenda items

Five-minute time limit – presentation only-Board will render no decisions

None

Audience participation – Scheduled item

None

Old Business

Consideration of voiding Resolution No. 2021-04 – A resolution for financing the Town of Yampa and Solar Interiors /Exteriors LED Lighting with Bank of Colorado accordance with C.R.S. § (In Packet) (Lease itself has not been finalized. Previously received the draft of Lease in email dated March 30, 2001)

This was approved by the Town Board in the April 15th, 2021 special meeting to rescind the original decision to approve McKinstry for the heating system at Old Town Hall due to the incorrect price quoted. For technicalities, this had to have a motion to void this Resolution. Trustee Lewis made a motion to void Resolution Number 2021-04. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote.

Consideration of approval of Ordinance No. 2021-02 – An ordinance for financing the Town of Yampa and Solar, Interiors /Exteriors LED Lighting with Bank of Colorado accordance with C.R.S. § (In Packet) (Lease itself has not been finalized. Previously received the draft of Lease in email dated March 30, 2001)

Bank of Colorado will have the finalized lease to the Town of Yampa. Trustee Lewis made a motion to approve Ordinance Number 2021-02. Trustee Geilert seconded the motion. The motion passed on a roll call vote.

Regional Solar Planning for Peak Power Shaving and Net Metering and Regional Solar Utility Planning Project updates

McKinstry did advise they will hold their quote for the boiler system as they understood that we are unable to follow through with the current price they proposed. They are aware the Town is looking for other quotes on this project.

Consideration of signing the Letter of Intent and Notice to Proceed for the Town of Yampa Energy Performance Contract with McKinstry Inc.

This letter is a notice to proceed that is needing signed and approved. This will be sent to McKinstry to proceed with the work on the solar panel installation. Trustee Lewis made a motion to sign the Letter of Intent and Notice to Proceed. Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.

Wastewater Treatment Plant Improvements update and consideration of moving forward with design and engineering

PC Ray advised she had a meeting with Civil Design Consultants (CDC). It was advised that there are funds in the Energy Impact Grant that can be used but will be expiring soon. This design that was being implemented was to help with the Town's ammonia level at the Waste Water Treatment Plant issue to assist with becoming compliant with the 2025 Colorado Department of Public Health and Environment (CDPHE) regulations. The issue was the Town of Yampa was not able to match the funds prior, that is why it has not been used as of yet. It was recommended by CDC to see if CDPHE will extend the Small Communities Grant and/or the Energy Impact Grant. Some things that will depend on the compliance and new engineering is obtaining that 3-acres south of the wastewater treatment plant. CDC did advise much of the work they have already done on the engineering portion should follow through in the future.

Additional funding sources and grants will need to be followed up on to fund this project that is a mandatory update. Yampa needs to be coined a "disadvantaged community" to help with the funding of this project.

CDC will need to help at least at this point, regardless if Yampa decides to use them for this project for the actual cost of this project to be able to bring it to Department of Local Affairs (DOLA) and CDPHE for assistance on funding/grant options.

Trustee Lewis made a motion to proceed with Civil Design Consultants and their planning. Trustee McLaughlin seconded the motion. The motion passed by unanimous voice vote.

Bobby George update

Email from Barbara Palmer advising that she would like to be the first point of contact for the Bobby George settlement. She is looking into the information and will get back with the Town as she is able to.

Steve Whittall update

Whittall is still working on a couple more processes. Mary Alice Page-Allen (Whittall's Planner) advised an update for a Planning Commission meeting should be coming in the next couple months.

Reopening of Town Buildings

Most municipalities and businesses are reopening at this point since Covid-19 is becoming more manageable. The Routt County Board of Health is in support of places reopening with restrictions (masks, 6-foot distance etc.) It was advised this could change and reverse back to closures again depending on the Covid-19 cases in the county and the state. Trustee Lewis made a motion to open Town buildings. Trustee McLaughlin seconded the motion. The motion passed on unanimous voice vote.

Covid-19 update

The cases have been coming down. The State is hoping that 70% of the state is vaccinated. When that happens, the State plans to lift the mask mandate. The goal is July 4th for a mask uplifting.

New Business

Town Clean-up day

The County is not doing a Clean-up Day due to Covid-19 this year. Needing to decide on a day for Highway Clean up. Colorado Department of Transportation (CDOT) needs to be contacted to obtain safety vests and trash bags and to verify they are able to pick up the bags the next Monday. May 22, 2021 was decided as the highway clean-up day. Trustee Lewis made a motion to set that date as the Clean-up Day. Trustee Geilert seconded the motion. The motion passed with unanimous voice vote.

Brad Wheeler Proposal

Mr. Wheeler would like to propose 167 First St/161 First St modifications. It has 2 mobile homes on the property, since the mid to late 70's. He would like to have a single structure duplex and a garage structure and remove the trailers. No Town Board decisions can be made at this time. PC Ray advised that zoning is part of the issue as most of the area is zoned incorrectly. The financial aspect of what is needed to proceed for Mr. Wheeler is a concern. He would like to know that the Town Board is approving him to proceed so he isn't spending too much more money before he knows this is a way to keep going forward without spending more money. The Town Board was not able to make any formal decisions, however they agreed to allow Brad Wheeler to proceed with the plan as presented

Consideration of appointing Jeff Drust or any other elected official, as the Town of Yampa representative to and proxy for the Bear River Reservoir meeting to be held Monday, May 17, 2021

Trustee Lewis made a motion to appoint Jeff Drust as the appointed representative for the Bear River Reservoir meeting. Trustee Geanious seconded the motion. The motion passed on unanimous voice vote.

Consideration of approval of Resolution No. 2021-05 – A resolution to appoint member James Slagle to the South Routt Library District Board of Trustees for a 5-year term beginning May 1, 2021, ending April 30, 2026. (in packet)

Trustee Lewis made a motion to appoint James Slagle to the South Routt Library District (SRLD). Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.

Public Works Department

Dust Abatement

PWA Samuelson will bring the map of where the Dust Abatement will be taking place to Clerk Symons. The Dust Abatement will be happening in the future. The date is to be determined.

Water shut offs and tap situation (email from Mayor Drust)

This is in reference for some residents that may have water-taps that they are not aware of. Mostly residents with 2 lots, and they are not aware of having a second tap that is not being monitored. Snowden subdivision was brought in in 1976, had water taps put in all lots, but some are not being used. This could cause an issue for leaks those residents are not aware of. The other issue is which side the leak would be on, the resident or the Town. It was advised by the Public Works Department that notifying everyone with this situation may not be possible without actual digging and researching at this point.

PWA Samuelson's report

Streets have been being graded and some street patching is happening. Sink and toilet in the Ladies Aid Hall has been fixed. Fence at the sewer plant has been fixed. The fence at Snowden Park has still been inquired on, no one is able to assist at this point.

The shop is being cleaned up to allow a clean environment for the Rabies clinic upcoming this weekend.

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May 5, 2021

Water/Wastewater Mitchell report

Scada/Jim Steiner update

Replacing an aeration pump at the Wastewater Treatment Plant. Jim Steiner with Brown's Hill will be coming by for SCADA system evaluation this week. The updated SCADA system quote price has gone up about \$6,000. Parts are becoming hard to come by due to COVID-19. It was asked if the computer could be done less expensive, however it is package deal – it can not be individualized.

Clerk's review of possible code violations and required action (if any) and report of on-going business

Clerk Symons Notary finalized.

Reports of Committees

4th of July Committee update

Clyncke street dance/beer garden is being proposed. They would like to do this the Saturday prior to the 4th of July. The Town of Yampa would have to apply for a liquor license for this event as the 4th of July Committee is not a non-profit. The Town Board would need to approve this for the 4th of July Committee to move forward. The Town of Yampa's insurance company advised that Covid liability is not an issue as every person that tested positive would have to prove they were not ever in another public location that week as they could have contracted it at any point that week.

To obtain the liquor license is a time issue at this point. The approval from the Town Board needs to be had and then the 4th of July Committee needs to okay this process too. The license will need to be held by the Town of Yampa, so there is liability for the Town and the Town could be asked to do this again. There was concern on liability from the Town Board and there was support from the Town Board. They did ask that security would be there, like a rent-a-cop to ensure safety for all there.

Trustee Lewis made a motion to move forward with applying for the liquor license for the Beer Garden if the 4th of July Committee approves it. Trustee Geanious seconded the motion. The motion passed with a unanimous voice vote.

MAHFAB – they had no quorum – meeting rescheduled for later date

Meeting Reports

None at this time

Schedule Workshops and/or Special Meetings

May 19, 2021 Workshop or Special Meeting agreed upon from the Town Board

Board Members and audience requests for agenda items for next meeting

Discussion on non-licensed drivers riding motorized vehicles safety around town, the best option is to contact the Sheriff's Department.

Reading of Correspondence and required action if any

Yackey Park will have a get together for Carl Ray that he is organizing.

YVEA Power Cost Adjustment – due to the freeze in Texas – Electricity will go up \$478.00 per month for the next 7 months.

Bob Weiss update – Regarding planning department. He recommends to contract a planning department. He recommended Mary Alice Page-Allen. It will save the Town money because he charges more than a planning department. There are many questions and requests that come about to him and his time is costing the town more than needed.

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Review of April financials, April meter reading reports and April invoices/vouchers

April financials were in town board and audience packets for review. The April meter reading report was available and circulated. The April invoices with completed vouchers were circulated for review.

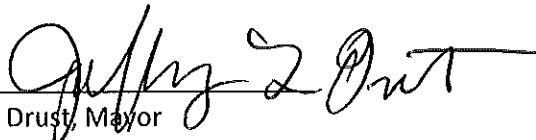
Reading and Payment of Bills

Clerk Symons read the bills. Trustee Lewis moved to pay the bills, Trustee Geilert seconded the motion and the motion passed unanimously on voice vote.

Adjournment

Mayor Drust asked for further business, hearing none he called for adjournment. Trustee Lewis moved to adjourn, Trustee Geanious seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 9:35 pm.

AGENDA SUBJECT TO CHANGE 24-HOURS BEFORE SCHEDULED MEETING AUDIENCE PACKET
AVAILABLE FOR REVIEW BEFORE THE MEETING



Jeffrey L. Drust, Mayor

Attest:



Sheila Symons, Town Clerk

October 6, 2021