

**TOWN OF YAMPA  
REGULAR MEETING MINUTES  
May 4, 2022 – 7:00 pm**

To the Town Board of Yampa and to all Other Persons to whom it may concern:

Notice is hereby given that a Regular Meeting of the Town Board of Yampa will be held on Wednesday, May 4, 2022 beginning at 7:00 pm in the Upstairs Board Room at Crossan's/Town Hall (101 Main St., Yampa, CO). Agenda is subject to change up to 24 hours prior to the scheduled meeting.

**Prior to the meeting Mike Geanious was sworn in as Trustee**

BOARD MEMBERS PRESENT: Mayor Stacey Geilert, Trustee Mike Lewis, Trustee Mike Geanious and Trustee Steven Williams

EMPOYEEES PRESENT: Town Administrator/Clerk Sheila Symons, Treasurer Mary Alice Page and Deputy Clerk Amanda Laman

AUDIENCE PRESENT: Jan Ray, Ken Montgomery, Gene Sanders, Frank and Andy Shaffner

**1) CALL TO ORDER (5 minutes)**

a) Roll Call

- Mayor Geilert called the meeting to order at 7:00 pm. Roll call was taken

b) Pledge of Allegiance

- The Pledge of Allegiance was recited

**2) AUDIENCE PARTICIPATION (5 minutes)**

Please limit comments to 5 minutes. The Town Board will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Town Board concerning any agenda item will be given the opportunity to speak for up to 5 minutes at the that item.

a) Andy Schaffner presented an update regarding assistance with Bear River Reservoir/Stillwater/Gardner Park updates. She explained repairs that need to be made on the Stillwater Dam and that grants have been applied for to cover the cost of those repairs. Andy also stated that Gardner Park is being incorporated and there will be a Reservoir meeting on May 16<sup>th</sup>.

a. Letter of Support was signed by Mayor Geilert and sent with Andy.

b) Ken Montgomery presented a Legion update. He also expressed that he is not in favor of a code enforcement officer. He understands the need to update the Municipal Codes, but he advised the cost would out way the benefit of an officer and money spent on an officer would be better served in other places.

**3) APPOINTMENT OF MAYOR PRO TEM**

Nomination and consideration to appoint Mayor Pro Tem in accordance with CRS 31-4-303

Trustee Geanious moved to appoint Trustee Lewis as Mayor Pro Tem, Trustee Williams seconded the motion and the motion passed with a unanimous voice vote.

**4) RESOLUTION 2022-12 – EMPLOYEE SALARY SCHEDULE**

Review, discussion and consideration to approve and authorize the signing of Resolution 2022-12, A Resolution Adopting an Employee Salary Schedule in Accordance with Title 2, Town of Yampa Municipal Code. (in packet)

Trustee Lewis made a motion to adopt RESOLUTION 2022-12, Trustee Williams seconded the motion and the motion passed with a unanimous voice vote.

**5) WAIVER OF FORMAL BIDDING PROCESS FOR WASTEWATER TREATMENT IMPROVEMENTS DESIGN & ENGINEERING PROJECT**

Discussion and consideration to approve the waiver of the formal bidding process for the Town's Wastewater Treatment Improvements Design & Engineering Project (Project), and instead acknowledge that Routt County's Request for Proposal 738, Milner and Phippsburg Water Treatment Plants Upgrade Project, provided a transparent and public process for the selection of a qualified firm to perform work of a similar nature on the Town's Project as well as economies and efficiencies that would otherwise be unrealized.

Trustee Lewis made a motion to waive the formal bidding process for the wastewater treatment improvements design and engineering project, Trustee Williams seconded the motion and the motion passed with a unanimous voice vote.

6) **AGREEMENT FOR PROFESSIONAL SERVICES – AQUAWORKS DBO, INC.**

Review, discussion and consideration to approve and authorize the signing of an Agreement for Professional Services between the Town of Yampa and AquaWorks DBO, Inc. related to the Town's Wastewater Treatment Improvements Design & Engineering project in an amount not to exceed a total of \$125,000. (in packet)

Trustee Lewis made a motion to sign an agreement for professional services with Aquaworks DBO, Inc, Trustee Geanious seconded the motion and the motion passed with a unanimous voice vote.

7) **CONSENT AGENDA**

- a) Approval of April 20, 2022 Regular Meeting Minutes
- b) Approval of April Payment Approval Report

Trustee Lewis moved to accept the consent agenda, Trustee Williams seconded the motion and the motion passed with a unanimous voice vote.

8) **STAFF AND BOARD MEMBER REPORTS**

- a) Committee and meeting reports from Staff and Board Members
  - Business Networking Summit – 5/19/22 6:30 PM Crossan's DownstairsMayor Geilert let the board know that she has received around 50 RSVP's

Sheila stated that the group Tiny Towns that she works with is going to provide a presentation for the Business Networking Summit.

- b) Town Clerk Administrative Report

Sheila discussed the Solar Garden and the \$100 contribution the Town will need to provide

Mary Alice discussed the need to go over the Supplemental Budget

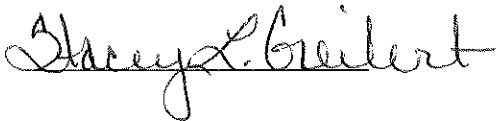
Trustee Williams volunteered to be the Town representative for the Reservoir meeting

9) **SCHEDULED MEETINGS/WORKSHOPS**

- a) June 1, 2022 Regular Board Meeting
- b) Town Board or other requests for Agenda Item
  - Gene Sanders asked if there is anything that can be done about Centurylink
  - Ken Montgomery asked if the Town could find out if YVEA will take care of the left over material from the new power poles

10) **ADJOURNMENT**

Trustee Lewis made a motion to adjourn, Trustee Williams seconded the motion and the motion passed with a unanimous voice vote. The meeting was adjourned at 7:48pm



Stacey L. Geilert, Mayor

Attest:



Sheila Symons, Town Administrator/Clerk

June 1, 2022