

TOWN OF YAMPA
JANUARY 6, 2016
YAMPA TOWN HALL

BOARD MEMBERS PRESENT: Mayor Tom Yackey, Mayor Pro-Tem Mike Lewis,
Trustees Brian Ashley, Jeff Drust and Tom Estes

BOARD MEMBERS ABSENT: None

EMPLOYEES PRESENT: Public Works Superintendent (PWS) Eric Berry and
Town Clerk (Clerk) Janet Ray

AUDIENCE PRESENT: Michael French, Dean Rossi, and Randy Sackett

CALL TO ORDER

Mayor Yackey called the meeting to order at 7:00 pm.

ROLL CALL

Board roll call was taken.

MINUTES

Consideration of approval of May 6, 2015 minutes

Trustee Lewis moved to approve the May 6, 2015 minutes. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

AUDIENCE PARTICIPATION – NON-AGENDA ITEMS

None

AUDIENCE PARTICIPATION – SCHEDULED ITEMS

None

OLD BUSINESS

Treatment plant improvements and additional water storage tank update and consideration of any needed changes or approvals

Engineer Randy Sackett, Civil Design Consultants (CDC), gave an update of work performed since his last report in December and said that the project is 55% complete. As previously noted, the tank site is shut down for the winter. Mr. Sackett discussed the change order that extended the substantial completion deadline of Schedule A, water treatment facilities improvements, from December 15, 2015 to January 29, 2016. Along with the extension of the substantial completion deadline, there were two interim milestones set. Interior Electrical Rough-In, deadline December 18, 2015 and Interior Piping rough-In, deadline January 15, 2016. Both deadlines were met. Mr. Sackett gave an overview of work projected over the next month and noted specifically that plant start-up is projected for January 14, 2016. CDC's progress reports to Colorado Department of Public Health and Environment (CDPHE) dated December 18 and December 31, 2015 were in the board and audience packets for review. The field directives and submittals were reviewed. The estimated sum of all Time & Materials items thus far, including project credits, is approximately \$35,000 to \$45,000 and within budget. The contractor's pay request #5 was in town board packets for review. There were no questions from the Town Board. Pay requests #1 through #5 total \$1,481,751.00 with Retainage at \$74,087.55. Regarding State Revolving Fund (SRF) compliance, CDC is waiting on some certification letters on various items for American Iron & Steele (AIS) compliance. All certified payroll to date have checked out to be compliant with Davis Bacon wages. There are various miscellaneous items that are being worked through. Mr. Sackett mentioned so the Town Board would be aware that the estimated budget for CDC's services for the project might be low and he will work on updating the budget and look at the scope of work and getting the information to the Town Board. Clerk Ray reported that she sent Bob Maddox an email yesterday to check on the appraisal of the infiltration gallery for the condemnation proceedings, but has not had a response. Clerk Ray reported that she emailed Janet Faller with the Forest Service, regarding the status of the Third Street property acquisition and Ms. Faller's reply was that there had been no progress specifically on the acquisition, but that a person should be hired by spring to assist her with her work, which might help move the acquisition along. Clerk Ray reported that Duckels pay request #5 in the amount of \$187,703.38 was available to the Town Board tonight for review and the Board members were good with the request and had no questions or comments.

Wastewater system improvements update and consideration of any needed changes or approvals

A copy of the required status/progress report that was sent to CDPHE in December was in the town board and audience packets. There were no questions. The Town should be

notified the week of January 25, 2016 as to whether we were awarded the Small Communities wastewater planning and design grant applied for in November 2015.

Ongoing report on Royal Hotel fire clean up and consideration of action if needed

Clerk Ray reported that there was a teleconference call on December 10, 2015. Participants included representatives from CDPHE, Colorado Attorney General's office, Routt County and Town of Yampa. The State is continuing to work on a Cease and Desist Order, which is the next required legal step. State personnel are looking into the Brownfields Program for a possible source of funding for the clean up. Attorney Bob Weiss continues to look at the insurance aspect. Tom Yackey volunteered to speak with Bill Ager regarding the name of the insurance company and to obtain a copy of the insurance policy or at least permission from Mr. Ager authorizing the Town to get a copy of the policy. The next conference call will be January 21, 2016. Routt County is looking into purchasing the fencing that is around the site rather than continuing the lease as they believe they can use it for other purposes in the future.

Post Christmas report

There were 125 bags prepared and there were 42 left. Quite often when the Fire Department delivers after Santa's visit in Yackey Park, senior citizens are not home. The Fire Department does take the leftover bags to the pancake supper on New Year's Eve and usually gives them all out then. The lighting contest winners were: 1st – Connie Jonas at 361 Terhune, 2nd – Dax & Jennifer Crowley at 580 Roselawn Avenue, 3rd – 6 way tie: Gary & Carol Burkholder at 570 Terhune Avenue, Thorne (Ken) & Angel Clark at 240 W 4th, Ed & Kate Hayne at 261 Lincoln St., Dominic & Lisa Medina at 310 Terhune Ave., Bill & Brenda Northrop at 349 Main St., Jeff & Susan Skinner at 325 Terhune Ave. It was noted that next year we will consider having residents sign up to be judged in the contest. Ed Hayne won the Christmas Ham. Volunteers included Rob Anderson, Brian, Cindy and Spencer Ashley, Eric Berry, Larry Bond, Carol Burkholder, Chris deGanahl, Scott & Tammy Delto, Jeff Drust, Tom & Eloise Estes, Ed, Kate & Meg Hayne, Mike Lewis, Isabelle Medina, Cindia Montgomery, Jim & Tillie Price, Grace, Kate, Raylene & Rod Olinger, Jo & Ryan Parker, Nora Phillips, Dalton and Janet Ray, Greg Samuelson, Gene Sanders, Richard Sutton, and Tom Yackey. Donations or other assistance was provided by Cindia & Ken Montgomery, Dick & Kay Palmer and Yampa Fire Department. Yampa Valley Electric Association donated the prize money for the lighting contest.

NEW BUSINESS

Consideration of writing letter of support for replacement of the outlet structure at Crosho Lake

Dean Rossi, Crosho Lake Corporation, was present to explain that it had been strongly suggested to the Crosho Lake Corporation that the outlet structure at Crosho be replaced. The project looks to cost around \$200,000. Mr. Rossi explained that Crosho is a very popular fishing destination for many of Yampa's residents and visitors. Crosho Lake Corporation wants the reservoir to continue to offer the excellent fishing opportunities it does now, for many years to come. Mr. Rossi asked for a letter of support for the project; the letter will be used by the Corporation as they seek funding from various agencies. Trustee Lewis moved to approve writing a letter of support for the Crosho outlet structure replacement, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

Consideration of approval of Resolution No. 2016-01 – A resolution designating a place for posting of notices of meetings of the Town of Yampa Board of Trustees in accordance with C.R.S. Section 24-6-402(2)(C)

Trustee Lewis moved to approve Resolution No. 2016-01 – a resolution designating a place for posting of notices of meetings of the Town of Yampa Board of Trustees in accordance with C.R.S. Section 24-6-402(2)(C). Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

Consideration of purchase of pickup truck from Tom Estes

Trustee Estes withdrew the offer so no action was taken.

Consideration of thank you to Yampa Valley Electric Association (YVEA) for Christmas lighting contest sponsorship

Trustee Lewis moved to send a thank you to YVEA for their sponsorship of the Christmas lighting contest. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Yampa municipal court 2015 year-end report (information only)

The board members reviewed the 2015 year-end municipal court report. There were no questions and no action was needed.

PUBLIC WORKS DEPARTMENT

Fire hydrant damage and repair report

PWS Berry had left for an ambulance call so no report was given.

Water testing results

The water testing results were in board and audience packets; however, PWS Berry had left for an ambulance call so no discussion was held.

On going work

PWS Berry had left for an ambulance call so no report was given.

CLERK'S REVIEW OF POSSIBLE CODE VIOLATIONS (IF ANY) AND REQUIRED ACTION (IF ANY) AND REPORT OF ON-GOING BUSINESS

Code violations

Clerk Ray reported that she has no new code violations to report.

On going business

The municipal election is April 5, 2016. Nomination petitions can be circulated beginning yesterday, January 5 and must be turned in by January 25, 2016. The Mayor's term is up every two years and Trustees Jeff Drust, Tom Estes, and Brian Ashley's terms are up this year. The Shop Local Campaign was successful. The 2016 budget was sent to the state and accepted and the certification of mill levies was sent to Routt County. The Conservation Trust Fund (CTF) Residential Construction Survey Notification was done and accepted, as well as the Eligibility to receive CTF monies was done and accepted. An email was sent to Judy Walden regarding an estimated date for when the Flat Tops Byway assessment will be done; she is hoping to submit on January 22, 2016. Clerk Ray is working on minutes and filing. Clerk Ray reported that the Pinochle Club tables at the Ladies Aid Hall had been used and not cleaned and one was broken. Pinochle Club member Judy Kendall said that she thought her husband could repair it. It has been recommended that the tables be moved out of the main room into a room off the kitchen and the Club will put their supplies in a cabinet that can be locked as well.

REPORTS OF COMMITTEES

Audit Committee – Mike Lewis/Janet Ray

Clerk Ray reported on the audit committee meeting that she, Deputy Clerk Nora Phillips, Trustee Lewis and Auditor Catterson attended. Mr. Catterson got an overview from staff on what had occurred with the Town during the year and what information he is expecting to be ready for his audit work. There is a checklist of what trustees should be looking for regarding fraud, which the Clerk will get to the Town Board.

Friends of Crossan's (FOC)

FOC President Jeff Drust reported that there is work on contracts between the contractor, architect, Historic Routt County and Town of Yampa, which must be in place prior to construction work beginning on the building.

MEETING REPORTS

None

SCHEDULE WORKSHOPS AND/OR SPECIAL MEETINGS

Trustee Lewis moved to schedule a workshop on January 20, 2016. Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

BOARD MEMBERS AND AUDIENCE REQUESTS FOR AGENDA ITEMS FOR NEXT MEETING

None

READING OF CORRESPONDENCE AND REQUIRED ACTION IF ANY

Correspondence was circulated. None required action.

REVIEW FINANCIALS, METER READING REPORT AND DECEMBER INVOICES

The December financials were in the town board and audience packets for review. There were no questions. December invoices with completed vouchers and the December meter reading report were circulated to the Town Board for review. There were no questions.

READING AND PAYMENT OF BILLS

Clerk Ray read the bills. Trustee Lewis moved to pay the bills, Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

ADJOURNMENT

The Mayor asked for further business, hearing none he called for adjournment. Trustee Lewis moved to adjourn, Trustee Drust seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 8:11 pm.


Thomas E. Yackey, Mayor


Janet L. Ray, Town Clerk

July 6, 2016