

**TOWN OF YAMPA
REGULAR MEETING MINUTES
January 4, 2023 – 6:00 pm**

BOARD MEMBERS PRESENT: Mayor Geilert, Trustee Lewis, Trustee Geanious, Trustee Cave, Trustee Williams

EMPLOYEES PRESENT: Town Administrator/Clerk Sheila Symons, Treasurer/Planner Mary Alice Page-Allen, Via Zoom Public Works Greg Samuelson and Deputy Clerk Amanda Laman

AUDIENCE PRESENT: Patty Redmond, Cindy Montgomery, Ken Montgomery, Diane Mahoney, Sue Walker, Joe Edwards, Gary Burkholder and Dan Nielsen

1. Call to Order

- Mayor Geilert called the meeting to order at 6:26pm
- The Pledge of Allegiance was recited
- Roll call was taken

2. Audience Participation (5 minutes)

Please limit comments to 5 minutes. The Town Board will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Town Board concerning any agenda item will be given the opportunity to speak for up to 5 minutes at the that item.

3. Resolution 2023-01 – Sunshine Resolution

Motion

Trustee Lewis made a motion to approve Resolution 2023-01, A Resolution Designating a Place for Posting of Notices of Meetings of the Town of Yampa Board of Trustees in Accordance with C.R.S. § 24-6-402. Trustee Cave seconded the motion; the motion was passed with a unanimous voice vote.

4. Valley Limited Mobile Home Park – 200 Lincoln Avenue – Development Agreement

Mary Alice explained that in follow-up to the previously approved planning application related to the property located at 200 Lincoln Avenue, a Development Agreement has been developed and accepted by the property owner.

Motion

Trustee Lewis made a motion to approve the Valley Limited Development Agreement as written. Trustee Geanious seconded the motion; the motion passed with a unanimous voice vote.

5. Professional Engineering Services – Request for Qualifications – Selection Committee Recommendations

Mary Alice reviewed the Selection Committee recommendations on selection of firm for final design and construction oversight services for the Town's wastewater treatment plant replacement/collection system upgrades project and short-list of firms to be interviewed by Selection Committee for the provision of on-call Town professional engineering services.

Motion

Trustee Williams made a motion to award the Final Design and Construction Oversight Services for the Town of Yampa's Wastewater Treatment Improvement Project to AquaWorks DBO Inc. subject to the execution of a Professional Services Agreement between the Town and AquaWorks DBO Inc.; Trustee Lewis seconded the motion, motion passed with a unanimous voice vote.

In discussion the Board affirmed the Selection Committee's process to conduct interviews with Baseline Engineering, Sunrise Engineering and Zenobia Consultants for the provision of on-call professional engineering services and return with a recommendation to the Town Board at the January 18, 2023 meeting for final consideration.

6. Consent Agenda

Motion

Trustee Lewis made a motion to approve the consent agenda as presented, specifically approval of November 16, 2022 Workshop and December 7, 2022 Regular Board Meeting Minutes and approval of Audit Engagement Letter with Catterson & Company, PC. Trustee Geanious seconded the motion; the motion passed with a unanimous voice vote.

After the vote Ken Montgomery expressed his concerns with the lack of detail in the meeting minutes.

7. Executive Session – Old Town Hall/Fire Station – 56 Lincoln Avenue

Staff noted that the upcoming Executive Session would not include a conference with the Town Attorney.

Motion

Trustee Cave moved to go into executive session to discuss purchase proposal from the Yampa Fire Protection District and future property lease(s) or sale for Town of Yampa property located at 56 Lincoln Avenue pursuant to CRS§24-6-402(4)(a). Motion was seconded by Trustee Lewis.

Ken Montgomery expressed his concerns about holding an Executive Session to discuss this matter.

The motion passed with a unanimous voice vote. Dan Nielsen, Yampa Fire Protection District representative, was invited to remain for the Executive Session. Sheila Symons, Town Administrator/Clerk, and Mary Alice Page-Allen, Town Treasurer/Planner, were also in attendance.

The Regular Meeting reconvened at 7:51pm . Mayor Geilert stated that no other matters than those announced at the motion to go into Executive Session were discussed, and that if any member of the Board disagreed to please stated so now. No Board member disagreed.

8. Staff and Board Member Reports/Updates

- a. Committee and meeting reports from Staff and Board Members
 - b. Town Administrator/Clerk & Staff Reports
- It was requested that Joey begin giving a staff report.

9. Scheduled Meetings/Work Sessions

- a. Town Board or other requests for Agenda Items
January 17th 10am Town Board tours of the water and sewer treatment facilities.
January 18th Regular board meeting with 1hr designated for the Comprehensive Plan matters.
January 25 & 26 Stakeholder meetings for the Comprehensive Plan.
February 1st 6pm Regular Board Meeting

10. Other items of discussion

- a. Trustee Lewis expressed the need for water meter access given this year's snow
- b. Trustee Cave expressed the need for a 'Welcome to Yampa' flyer
- c. Also discussed was the need for enforcement of the rules

11. Adjournment

Trustee Lewis made a motion to adjourn at 8:09pm. Trustee Williams seconded the motion; motion passed unanimously.

Approved the 18th day of January, 2023.

Stacey Geilert
Stacey Geilert, Mayor

Attest:
Sheila Symons
Sheila Symons, Town Administrator/Clerk

