

TOWN OF YAMPA
BOARD OF ADJUSTMENT/REGULAR MEETING MINUTES
January 19, 2022
7:00 P.M.

In Person meeting will be held at Old Town Hall/Fire Hall 56 Lincoln St.
January 19, 2022 Board of Adjustments/Regular Meeting
Wed, Jan 19, 2022 7:00 PM (MST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/761891357>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073

United States: +1 (646) 749-3129

Access Code: 761-891-357

BOARD MEMBERS PRESENT: Mayor Jeff Drust (virtually), Mayor Pro-Tem Mike Lewis, Trustee Michael Geanius, Trustee Stacey Geilert
BOARD MEMBERS ABSENT: Trustee Crystal McLaughlin
EMPLOYEES PRESENT: Town Clerk (Clerk) Sheila Symons, Contractor Mary Alice Page-Allen
AUDIENCE PRESENT: Phil Geilert, Janet Ray

1. **Call to order – Regular Meeting**
 - Mayor Pro-Tem Lewis called the meeting to order at 7:27pm
2. **Roll call**
 - Roll Call was taken
3. **Pledge of Allegiance**
 - The Pledge of Allegiance was recited
4. **Consent Agenda (5 minutes)**
 - **Approval for January 5, 2022 regular meeting minutes – attached**
 - **Sign Memorandum of Understanding for Control of Confidential Data - attached**
 - **Sales tax information**
 - **Affirmation on Economic Development Letter of Support for the Town of Hayden**
 - Trustee Geilert made a motion to approve the consent agenda as presented. Trustee Geanius seconded the motion and the motion passed on unanimous voice vote.
5. **Audience participation – Non-Agenda items**
Five-minute time limit – presentation only-Board will render no decisions
 - None
6. **Audience participation –**
 - **Scheduled items**
 - None
7. **New Business (5 minutes)**
 - **Consideration of retaining Catterson and Company, P.C. for 2021 audit. -Auditor Engagement letter attached.**
 - This engagement letter is to retain Catterson and Company for the 2021 Audit. Trustee Geanius made a motion to retain Catterson and Company. Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.
 - **Discussion and consideration of approval for the Water/Wastewater position and job description to be approved and posted.**
 - Clerk Symons advised that this will be posted locally for now. This is due to housing and the time of year at this time, it is felt that locally posting may alleviate the out of town people that will possibly struggle finding housing. Another thing is trying to avoid posting in the newspaper as it is very expensive and not much interest has come out of that posting. The description was reviewed by the Town Board. It was noted that a moral compass and a strong work ethic is very much the most

important part of the description. With the knowledge between Scott Smith, Operator in Responsible Charge (ORC) and Greg Samuelson, Public Works Road and Bridge (PWRB) this could be a good training opportunity for someone that may not have the experience yet. Trustee Geanious made a motion to approve the Water/Wastewater job description to be posted. Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.

• **Heating at Crossan's/Town Hall discussion and approval to move forward per JDW recommendations**

- Discussion was had regarding the boiler at Crossan's/Town Hall. JDW is recommending to replace the boiler. Ideas were discussed regarding what other options can be done. Mayor Drust advised that he feels that trying a couple other things to the existing boiler would be best and he would like to meet with JDW to see what they think about that option. No vote is needed, this was an update that was needed to see where the Board wanted to go with this. They advised they would like to look into options.

8. **Anything additional the Town Clerk has not had time to prepare for prior to the meeting**

- SCADA has been installed and will be paid for with the American Relief Plan grant.
- Update regarding the County and working with them on a county approach on capital needs for each entity. The Wastewater Treatment Plant can possibly be worked on with Milner and Phippsburg. Working on getting on board with that project to piggy-back on with them. It may be a great economy of scale to make the money we will be receiving from the Department of Local Affairs to reach further.
- Trustee Geilert advised that she would like to have a Town Hall or Open House to have the public meet the candidates running for offices. Contractor Page-Allen advised we can do this sometime in March. It will be worked on and date to be determined.

9. **Payment Approval Report**

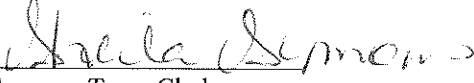
- Trustee Geanious made a motion to approve the Payment Approval Report. Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.

10. **Adjournment**

- Mayor Pro-Tem asked for any additional business from the Town Board. Hearing nothing, he asked for a motion to adjourn. Trustee Geilert made a motion to adjourn the meeting. Trustee Geanious seconded the motion and the motion passed on unanimous voice vote. Meeting was adjourned at 807pm.

AGENDA SUBJECT TO CHANGE 24-HOURS BEFORE SCHEDULED MEETING AUDIENCE
PACKET AVAILABLE FOR REVIEW BEFORE THE MEETING


Jeffrey L. Drust, Mayor

Attest: 
Sheila Symons, Town Clerk
February 16, 2022