

Town of Yampa December 2, 2020
Regular meeting minutes

TOWN OF YAMPA
DECEMBER 2, 2020
YAMPA TOWN HALL – 101 MAIN STREET
CROSSAN BUILDING-2ND FLOOR

BOARD MEMBERS PRESENT: Mayor Jeff Drust, Mayor Pro-Tem Mike Lewis, Trustee Stacey Geilert, Trustee Crystal McLaughlin,

BOARD MEMBERS ABSENT:

EMPLOYEES PRESENT: Public Works Assistant (PWA) Greg Samuelson , Town Clerk (Clerk) Sheila Symons, Previous Town Clerk (PTC) Janet Ray, Deputy Clerk (DC) Nora Phillips

AUDIENCE PRESENT: Michael Geanius

Call to Order

Mayor Drust called the meeting to order at 7:00 pm.

Roll Call

Roll call was taken.

Approval of Minutes

Tabled until 1/6/2021 meeting. Minute's need updated with more details. Trustee Lewis made a motion to table them and Trustee Geilert seconded it. The motion passed on unanimous voice vote.

2021 Proposed Budget Public Hearing

The proposed budget was reviewed by the town board and staff. PTC Ray asked Town Board if they had any questions. Entire Town Board was happy with the notes of items to take out to help with Budget deficit. PWS Samuelson asked about the new on-call procedure. He would like this to be discussed. He is concerned because no matter what Public Works needs to be near if on-call so they are technically still on call. He feels this is a valid topic to be brought up. PTC Ray advised she would explain better to him the next day.

Audience participation – Non-agenda items

None

Audience participation – Scheduled items

None

Town of Yampa December 2, 2020
Regular meeting minutes

Old Business

Update on Bobby George's Hay Meadow disturbed by transmission line installation

Clerk Symons updated Town Board with financial information provided to her from Bobby George. Bobby George advised that in 2017 he had 1700 little squares of hay, in 2018 he had 67 big rounds of hay, in 2019 water was not able to get to the crop. Bobby George's explanation was that Eric Berry and Pete Flint did witness that due to transmission line installation it hindered water to his crop. PTC Ray advised she has not looked into water trade information with Bear River Reservoir yet. She will investigate our water reserves with Bear River Reservoir to see if we can use some of those reserves to pay Bobby George back for the transmission line installation that caused issued of water getting to his crop. She advised she can look into this in early January to help resolve this issue. To avoid it to keeping having to be on the agenda, it was asked if we should table this until we have water trade information.

Trustee Lewis made a motion to table this until we have all water trade information. Trustee Geilert seconded that motion. Motion passed unanimously on voice vote.

Wastewater update

PTC Ray received the updated addendum from Town Attorney Bob Weiss. This addendum was to the purchase of the 3-acres from Yampa Valley Ranch near the Wastewater Treatment plant for expansion. PTC Ray needs to review the documents and follow up more with Town Attorney Bob Weiss. She advised that is all she has as a wastewater update at this time.

Regional Solar Planning for Peak Power Shaving and Net Metering (old town hall/MES building and wastewater treatment plant)

PTC Ray advised the Department of Local Affairs (DOLA) is having a meeting reviewing our application for the Town's Energy Performance Grant. No decision will be made until later in December.

McKinstry INC. (Solar company) is concerned about the age of the roof at Old Town Hall. Their concern is in regards to putting the solar panels on that roof. They advised that the solar panels last 30-40 years. With an old roof, those solar panels would need to outlive the roof to be cost and mechanically effective. PTC Ray will communicate with John Salazar (JDS Roofing) to see what he thinks about the conditions of the roof.

Town Board does not have any other questions currently. They will wait for PTC Ray to bring the additional information to the Board at a later date.

Regional Solar Utility Planning Project (regional solar array) update

PTC Ray has no new update on this project currently.

Christmas Activities discussion

Clerk Symons advised the Fire District will be able to assist with anything we may need. DC Phillips advised the candy has been ordered. DC Phillips and Clerk Symons met and came up with some ideas to modify during the current Covid-19 pandemic. One idea is Santa would be in plexiglass box

Town of Yampa December 2, 2020
Regular meeting minutes

outside Crossan's on the patio, with a bench next to it for kids to be able to talk to him. Masks and social distancing would be required.

-There was a pause to the meeting due to internet issues – Town Board ended up coming into Town Hall for the rest of the meeting.

Continued discussion on Christmas Activities

Another idea is people can stay in cars until they are notified to come up to see Santa. We would have people sign up for a time to come up to see Santa. We would be able to call them when it is their time.

Last option would be doing a drive by experience where no one gets out of their car.

DC Phillips asked why we decided not to do oranges. It came to the conclusion that they would have to sit too long due to Candy bags needing to be quarantined.

Clerk Symons will check with Board of Health what the Covid restrictions are for outside events when we are in the red level as we are now.

Concern with Clerk Symons is if there is a Covid outbreak because of this event, we have no insurance backing at all for it.

The Town Board liked the idea of the Town to have a best case and a worst-case scenario and bring it to the next Town Board meeting on the 9th of December to make a final decision.

Covid-19 update

Clerk Symons updated the Town Board that we are still in red status. Board meetings can be held in person because we cannot operate at this time virtually and we are less than 10 people. Clerk Symons also reminded the Town Board about South Routt Ready, a county plan to help bring awareness to Covid prevention. She advised she needs everyone to pass the word along to neighbors and pledge themselves.

She also updated Town Board that there are now 6 commitments of containment: Stay at home if you are sick, wear a mask, get tested if have symptoms, Social Distance and wash your hands. Now the sixth commitment is to avoid personal gatherings.

New Business

Review Michael Geanious's letter of interest for open Trustee position

Michael Geanious advised to the Town Board that he likes to be part of the community and would like to be able to help with all he can.

Mayor Drust asked him if helping at times outside of Town Board meetings would be something that he would be willing to do, Michael advised he would love to help in any way he can.

Trustee Lewis made a motion to appoint Michael Geanious to the Town Board as a Trustee. Trustee Geilert seconded that motion. Motion passed unanimously on voice vote.

Clerk Symons performed the Trustee Oath of Office and Michael Geanious was sworn in as Trustee.

Town of Yampa December 2, 2020
Regular meeting minutes

Consideration of agreement Kings III emergency communications for Emergency notification system for Elevator phone

DC Phillips advised we had the annual inspection on the elevator had been having problems with it. An emergency notification system for the elevator is required. This would allow us to get rid of one phone line because elevator phone would be run on a cell signal. DC Phillips advised Kings III informed her there would be a cell signal in the elevator as that was a concern. Mayor Drust advised after looking through the information this sounds like a good idea to implement. DC Phillips advised that we need an emergency notification list. She advised she would be one of them. She also advised we do need to move on this as there is a December deadline.

Trustee Lewis made a motion to sign the agreement for Kings III for the elevator phone. Trustee Geilert seconded that motion. The motion passed unanimously on voice vote.

Town of Yampa donation to 4th of July committee

PTC Ray advised the town donates \$1000 to 4th of July committee. It was budgeted for 2020. However, since 4th of July was cancelled, we did not spend that. Since it was budgeted for 2020 she would like to see if Town Board is okay to continue to pay that donation. Trustee Geilert made a motion that the Town of Yampa make that donation to the 4th of July committee. Trustee Geanious seconded that. The motion passed unanimously on voice vote.

Road to Resiliency Recovery

Clerk Symons advised of campaign to bring a Road to Recovery to NW Colorado. This would be for a recovery after the Covid-19 pandemic comes to a close. All municipalities in Routt county are signing a letter of intent to send to the State for Grant money that can be awarded to us. If this is approved, the state would also send a team of people to help administer the grant money and help with the building and planning of what we are granted for the project that is yet to be determined. Trustee Geilert made a motion to sign it and Trustee McLaughlin seconded that motion. The motion passed unanimously on voice vote.

Public Works Department update

Scott Smith's letter advising of water not meeting treatment requirements. PWA Samuelson advised it was a chlorine issue. Clerk Symons advised notice must be sent to town residents regarding this issue in the December newsletter.

Clerk Symons advised Town Board that we do have back up for plowing with Lynn Harding and Zane Younglund for \$25.00 per hour contracted. Also advised for water back up we have John Fitzgerald for \$45 an hour and Bill Queen for \$35.00 an hour. All 4 options would only be able to work for the Town of Yampa after their regular schedule at their primary job. These are just as needed contractor work options.

PWA Samuelson will bring the Cummins Generator work estimate to Clerk Symons so she can bring to Town Board meeting on 9th of December.

PWA Samuelson will be out of the office on the 12th-14th of December and the 24th - 27th of December.

Town of Yampa December 2, 2020
Regular meeting minutes

Clerk's review of possible code violations and required action (if any) and report of ongoing business

Clerk Symons advised of the Broadband project going on in NW Colorado. Reminded Town Board to log their address at Luminatobroadband.com. Once the Town of Yampa has enough pings, they will put us in the works for the fiber optic cable to be run into the Town of Yampa. Clerk Symons advised that the Shop Local campaign has started again this year. Clerk Symons has reached out to businesses in the Town of Yampa for donations for prizes. The ad did not have Yampa Sinclair or Yampa Liquors on the list of businesses. DC Phillips and Clerk Symons are in the process of getting that updated.

Reports of Committees

No reports

Meeting Reports

Museum and Heritage Fund Advisory Board (MAHFAB) – Trustee Lewis advised nothing new to report

Northwest Transportation Planning Region (NWTPR) – Previous Clerk Ray advised NWTPR is working on the Statewide Transportation plan. Previous Clerk Ray advised they are still trying to working on a grant to help pay for the repairs on Main St.

Schedule Workshops and/or Special Meetings

Clerk Symons advised of upcoming interviews for Water Wastewater position being on 3rd of December. We also have the adoption of the budget meeting on the 9th of December. Advised Town Board if they can be in Town Hall instead of virtual this time since we are having so many connection issues.

Members and audience requests for agenda items for next meeting

Trustee Geilert requested to investigate Eric Berry and Eddie Sales for their property clean up. She was asking if letters were sent to them. PTC Ray advised that we have to look into the ordinances to see if we can find something they are not meeting. We will bring it to the agenda for the Town Board meeting in January.

PTC Ray advised she is running over her allotted hours of 10 hours a week. Town Board okayed this.

Reading of Correspondence and required action if any

Correspondence was circulated for review. No correspondence required board action.

Review November financials, November meter reading report and November invoices/vouchers

November financials were in town board and audience packets for review. The November meter reading report was circulated also. The November invoices with completed vouchers were circulated for review.

Town of Yampa December 2, 2020
Regular meeting minutes

Reading and Payment of Bills


Clerk Symons read the bills. Trustee Lewis made a motion to pay the bills, Trustee Geilert seconded the motion and the motion passed unanimously on voice vote.

Adjournment

Mayor Drust asked for further business, hearing none he called for adjournment. Trustee Lewis made a motion to adjourn, Mayor Drust seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 9:00 pm.



Jeffrey L. Drust, Mayor

Attest:


Sheila Symons, Town Clerk
September 1, 2021