

TOWN OF YAMPA
SPECIAL MEETING
DECEMBER 14, 2016
YAMPA LADIES AID HALL

BOARD MEMBERS PRESENT: Mayor Tom Yackey, Mayor Pro-Tem Mike Lewis,
Trustees Brian Ashley, Jeff Drust, and Michael French

BOARD MEMBERS ABSENT: None

EMPLOYEES PRESENT: Public Works Superintendent (PWS) Eric Berry, Town
Clerk (Clerk) Janet Ray and Public Works Assistant
(PWA) Greg Samuelson

AUDIENCE PRESENT: None

CALL TO ORDER

Mayor Yackey called the meeting to order at 7:00 pm.

ROLL CALL

Board roll call was taken.

CONSIDERATION OF ADOPTION OF RESOLUTION 2016-08 – A RESOLUTION
SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND
ADOPTING A BUDGET FOR THE TOWN OF YAMPA, COLORADO, FOR THE
CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2017 AND
ENDING ON THE LAST DAY OF DECEMBER 2017

Further discussion of the budget followed up on some items from last week's public hearing. Clerk Ray explained that she has asked that her salary remain the same for 2017 as 2016 to open a part-time position in the clerk's office, no more than 10 hours a week. This position would assist with projects that have been on the back burner, some for several years. The position would most likely be at minimum wage or slightly higher. It was noted that until the position could be advertised, it is unknown if anyone would apply and if not, some other alternatives may need to be considered. 3% salary increases were figured for both Deputy Clerk Phillips and Public Works Assistant Samuelson. It was stated that efforts need to be made to keep additional hours to a minimum. PWA Samuelson will also earn on-call wages. The Public Works Superintendent's position was discussed regarding raise or overtime. It was noted here that PWS Berry is having health issues that will require he be off the job for a

period of time; the amount of time not known at this point. When he can return to work it will be on a limited basis until full recovery. Trustee Ashley asked if some additional help will be needed. At this time, it is not anticipated that additional help will be needed, but that can't be known positively. PWS Berry said that he had thought of a couple of people that might be able to assist if needed. PWA Samuelson pointed out that he had not received the needed training on the new components of the water system. Mayor Yackey reiterated that it was imperative that Mr. Berry be training Mr. Samuelson. Mr. Berry said it would happen. This led into a discussion of the Town's vulnerability if both Mr. Berry and Mr. Samuelson were unavailable as no one else in town could run the system. This led into discussion of needing a backup licensed person and Scott Smith was mentioned. Mayor Yackey said Mr. Smith is the licensed operator for the Phippsburg system. Trustee Ashley mentioned Steve Colby for Morrison Creek and Jeff Erickson, but he did not know what class license either one had. In addition to water/sewer, snow plowing was discussed, but no decisions were made. Regarding overtime, Mr. Berry said that he works about 4 hours on the weekend, so his weekly hours average 44 hours. It was decided that Mr. Berry's hours will be monitored monthly between leaving the salary at current and paying overtime and making sure that Mr. Berry earns at least what the 3% increase would be. Mr. Berry's time is going to have to be monitored monthly regarding pay. Trustee Ashley asked if line items could be added to the budget for overtime rather than the overtime being in with the regular pay. Clerk Ray said yes, but that she can keep track of it for the board without it being a separate line item in the beginning. Trustee Ashley said that if there is overtime, he would like a written explanation of what work was being done to generate the overtime. Following the discussion, it was determined that no policy decisions would be put in place tonight, but that the town board would work on the wages and overtime in 2017. The property tax line item changed after the most current assessed valuations were received. Clerk Ray said she also increased the sales tax line item as she determined it was low. On general fund expenditures, the emergency reserves are quite high because of the grants, etc. Clerk Ray stated that the line item is covered by past funds. She also noted that she is concerned that the general fund revenues for severance tax and mineral lease monies may be low in 2017 because of the apparent downward trend in the energy fields so she cut back on those line items. On the water and sewer fund, several changes were outlined regarding possible increases. Clerk Ray said that the cash account in water and sewer is a negative balance. The general fund cash account has been covering the water and sewer. The Board and staff agreed that further work would be done in 2017 on the budget. Trustee Lewis moved to adopt Resolution 2016-08 – a resolution summarizing expenditures and revenues for each fund and adopting a budget for the Town of Yampa, Colorado, for the calendar year beginning on the first day of January 2017 and ending on the last day of December 2017. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

CONSIDERATION OF ADOPTION OF RESOLUTION 2016-09 – A RESOLUTION TO SET MILL LEVIES – A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2016, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF YAMPA, COLORADO, FOR THE 2017 BUDGET YEAR

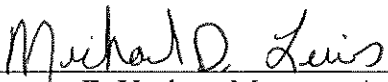
Trustee Lewis moved to adopt Resolution 2016-09 – a resolution to set mill levies – a resolution levying general property taxes for the year 2016, to help defray the costs of government for the Town of Yampa, Colorado, for the 2017 budget year. Trustee Ashley seconded the motion and the motion passed unanimously on voice vote.

CONSIDERATION OF ADOPTION OF RESOLUTION 2016-10 – A RESOLUTION TO APPROPRIATE SUMS OF MONEY – A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE TOWN OF YAMPA, COLORADO, FOR THE 2017 BUDGET YEAR


Trustee Lewis moved to adopt Resolution 2016-10 – a resolution to appropriate sums of money – a resolution appropriating sums of money to the various funds and spending agencies, in the amount and for the purpose as set forth below, for the Town of Yampa, Colorado, for the 2017 budget year. Trustee French seconded the motion and the motion passed unanimously on voice vote.

ADJOURNMENT

The business of the special meeting having been completed, Mayor Yackey called for adjournment. Trustee Lewis moved to adjourn, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 8:45 pm.



Thomas E. Yackey, Mayor *Mayor Pro-Tem*



Janet L. Ray, Town Clerk

July 5, 2017