

**TOWN OF YAMPA
TOWN BOARD MINUTES
April 3, 2024 – 6:00 pm**

BOARD MEMBERS PRESENT: Mayor Geilert, Trustee Lewis (showed up late), Trustee Geanious, Trustee Cave

EMPLOYEES PRESENT: Town Administrator/Clerk Sheila Symons, Treasurer/Planner Mary Alice Page-Allen,

AUDIENCE PRESENT: Ken Montgomery, Pamela Fogg, Eric Berry, Jill Andrews

1. Call to Order

- Mayor Geilert called the meeting to order at 6:02 pm
- The Pledge of Allegiance was recited
- Roll call was taken

2. Yampa Collection System Improvement Project – Bid Award & Contract

Mary Alice noted that Adam Sommers with AquaWorks DBO, in coordination with Ben Beall with Zenobia Consultants, have provided a recommendations to move forward with X Field Servies LLC, the low bidder of the two (2) bids received.

Ken Montgomery asked what efforts the engineer undertook to identify the pipes that are in the ground. It was explained that fresh videography in 2023 was taken and viewed in detail, as well as videos over the last decade and as-builts were also provided to the engineering firm. Mary Alice added that there were areas of concern identified by Public Works staff and those were the focus of the 2023 videography. Mr. Montgomery asked he could have the process of the cured and placed pipe better explained to him, and Mary Alice replied that she will reach out to Mr. Sommers for additional information.

Eric Berry expressed concern about how service would be restored to property owners and if any cost of such would have to be borne by the property owners as many of the service lines in Town do not have a clean-out outside their structure being served. He asked if this cost is included in the scope of work for the contractor. Mary Alice advised she would reach out to Mr. Sommers to obtain an answer.

Motion

Trustee Cave made a motion to proceed with and authorize the signing of a Notice of Award in a bid amount of \$1,532,857 to X Field Services LLC for the Town of Yampa Collection System Improvement Project. Trustee Geanious seconded the motion; the motion passed unanimously.

Trustee Cave made a motion for approval for the Mayor and the Town Administrator/Clerk to sign the Contract Documents between X Field Services LLC and the Town of Yampa for the Town of Yampa Collection System Improvement Project in the amount of \$1,532,857. Trustee Geanious seconded the motion and the motion passed unanimously.

3. Audit Services

Mary Alice requested that this item be tabled to April 17th's meeting to allow the Letter of Engagement to be provided.

Motion

Trustee Caved made a motion to table until the April 17, 2024 meeting. Trustee Geanious seconded the motion and the motion passed unanimously.

4. Resolution 2024-06 Climate Action Plan Collaborative Board Appointment

Sheila provided an overview of the appointment of members to the Climate Action Plan Collaborative Board.

Motion

Trustee Cave made a motion to approve and sign Resolution 2024-06, A Resolution Appointing Community Member to the Climate Action Plan Collaborate Board. Trustee Geanious seconded the motion and the motion passed unanimously.

5. Consent Agenda

Motion

Trustee Cave made a motion to approve the Consent Agenda as presented specifically the March 6, 2024 Regular Meeting Minutes; the Ratification of approval and signing of the Notice to Proceed under the Proposal for Professional Services, Subsoil & Foundation Investigation for the Proposed Wastewater Treatment Building, 17740 State Highway 131, with Northwest Colorado Consultants, Inc (NWCC) in the amount of \$6,800; the Ratification of approval and signing of the Notice to Proceed under the Proposal for Professional Services, Subsoil & Foundation Investigation for the Yampa-Egeria Historical Museum, 100 Main Street, with Northwest Colorado Consultants, Inc (NWCC) in the amount of \$1,600; and the Ratification of approval, signing and filing of Request for Extension of Time to File Audit for Year End December 31, 2023 with the Office of the State Auditor. Trustee Geanious seconded the motion; the motion passed unanimously.

6. Staff and Board Member Reports/Updates

Mary Alice updated the Board on the preliminary report for the public building electrification grant which would assist with replacement for boiler systems in Crossan’s/Town Hall and Old Town Hall/Fire Department.

Sheila noted that the Climate Action Plan will need a new Town Board representative appointed and on April 10th the official Election results will be posted. She reminded Board members that the CIRSA Training has been implemented and sent to all Town Board members, and classes need to be taken by August of 2024. Additionally, Sam Light from CIRSA will be in person on May 22 for the joint Planning Commission and Town Board training.

Mayor Geilert has volunteered for the ongoing meetings for the Regional Transportation Authority. She added that Cars and Coffee will be in Town in June as part of Coffee with the Mayor on June 15, 2024 from 9:00 am – 12:00 pm.

7. Scheduled Meetings/Work Sessions

The following are upcoming Town meetings:

- i. May 1 @ 6:00pm – Town Board Meeting
- ii. May 22 @ 6:00pm – Town Board and Planning Commission Training with Attorney Sam Light from CIRSA


8. Audience Participation (5 minutes)

Jill Andrews asked for permission to put a kestral nesting box in a tree within River Park. The Town Board advised that if an indemnification form was signed before she climbed a ladder into the tree they see no problem.

9. Adjournment

Trustee Lewis made a motion to adjourn at 6:35pm. Trustee Cave seconded the motion; the motion passed unanimously.

Approved the 17th day of April, 2024.



Stacey Geilert, Mayor

Attest:



Sheila Symons, Town Administrator/Clerk

