

Town of Yampa
Special meeting minutes
April 21, 2021

TOWN OF YAMPA
SPECIAL MEETING MINUTES
APRIL 21, 2021
7:00 P.M.

Due to the Covid-19 pandemic the Town Board meeting will be hybrid in-person and virtual via GoToMeeting for the Board of Trustees only, at this time. Attendees are asked to attend only virtually with the following link to the GoToMeeting link or via the phone number below.

Town of Yampa Special Meeting
Wed, Apr 21, 2021 7:00 PM - 11:30 PM (MDT)

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/386432517>

You can also dial in using your phone.
United States (Toll Free): 1 877 309 2073
United States: +1 (646) 749-3129

Access Code: 386-432-517

Board Members Present: Mayor Jeffrey Drust, Mayor Pro Tem Mike Lewis, Trustee Stacey Geilert, Crystal McLaughlin, and Michael Geanious

Board Members Absent: N/A

Employees Present: Public Works Assistant (PWA) Greg Samuelson, Public Works Water Wastewater (PWWW) Ben Mitchell, Town Clerk (Clerk) Sheila Symons, Deputy Clerk (DC) Nora Phillips, Previous Town Clerk (PC) Janet Ray

Call to order

Mayor Drust called the meeting to order at 700pm

Roll call

Board Roll call was taken

Pledge of Allegiance

The Pledge of Allegiance was recited

Consideration of approval of Resolution No. 2021-04 – A resolution for financing the Town of Yampa and Solar, Interiors /Exteriors LED Lighting with Bank of Colorado accordance with C.R.S. § (In Packet) (Lease itself has not been finalized. Previously received the draft of Lease in email dated March 30, 2021)

This resolution is to go forward with the lease with Bank of Colorado for financing the solar project with McKinstry.

Trustee Lewis made a motion to approve the Resolution No. 2021-04. Trustee Geilert seconded the motion. The motion passed on unanimous vote.

Report of error in information provided by Janet Ray regarding cost of heating system (boiler) at Old town hall/emergency services building; discussion of possible options for heating system and consideration of moving forward with most feasible option(s) (in packet)

It was advised that the quote that was originally presented to the Town Board was incorrect. Originally it was advised that it would be around \$28-30k. This quote is actually \$167k. Conversation with the Department of Local Affairs (DOLA) advised us to see what the Town can do and reach out to them for an Energy Performance Grant to help facilitate this update to the Town after looking into additional quotes and maybe different options. McKinstry will still be an option for the future, they may just be a higher cost than other options. Coal possibly not being an option this winter, electric heaters were recommended and can work to keep the fire bay at 55 degrees. Coal will be looked into for the upcoming winter, however there is no guarantee that it will be available. In the March 2021 meeting, it was brought to the Town Board asking if they would like coal to be stockpiled. There are some issues with stockpiling as it could be a chore to keep it outside and covered or finding a place to store it and then getting it into the building when needed. There were questions on if the building has asbestos or not. This will be looked into and followed up to the Town Board. Other contractor/engineering firms will be looked into for the future for bids to replace the heating system at Old Town Hall/emergency services building. It was asked to pursue new bids on this heating system. Availability of companies and of the boiler is needing to be known. There isn't enough time to apply for the DOLA Energy Impact Grants at this time. Ultimately, if the Town can get the coal for this upcoming winter that is what is preferred. It was advised that the Town Board needs to rescind their decision to go with McKinstry as there was an error on the price agreed upon. Also, to make a motion to explore new options for heating at Old Town Hall/EMS building for at least 3 bids (RFP – Requests for Proposals) to make a new decision, including the McKinstry bid that was originally given to the Town. Trustee Geilert made a motion to rescind the decision to go with McKinstry at the April 7th, 2021 regular meeting for the heating system, due to the error reported on the price to the Town Board. Trustee Geanious seconded the motion and the motion passed on a unanimous voice vote. Trustee Geilert made a motion to explore other options for the replacement of the boiler. Trustee McLaughlin seconded that motion and the motion passed on a unanimous vote.

PC Ray advised she does not have as many hours to devote to the Town as she thought she would. She advised that she is turning the projects over to Clerk Symons.

6. **Public Works updates**
Greg Samuelson –

It was advised that the shop will have enough coal to heat the shop this coming winter. Stock piling coal would not work at this time because it will be hard to store it effectively. Yampa Valley Electric Association (YVEA) will be working on trimming some trees for their upcoming updates they will be doing on the electric poles. The company they hired to do this, will delimb the tree at River Park that is on the verge of falling down into the road. They will cut it down to about 30 feet for free. Fencing at Snowden Park is still being worked on trying to find someone to replace it at a reasonable price.

Tree companies for trimming around the town will not return any phone calls from Clerk Symons. Working on trying to find a company that will work on trees that need trimmed around town. Gonzales Tree Services advised they will call Clerk Symons back in a couple weeks. Clerk Symons will advise of any additional developments on this as they come.

Ben Mitchell –

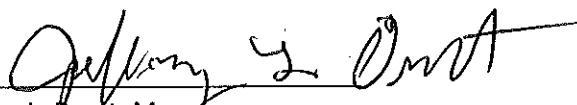
Still looking into the SCADA system update with Brown's Hill. The amount quoted should be about the same as Brown's Hill advised it hasn't changed too much. It is recommended to have this upgrade completed to make our trends valid for water testing and the alarms that continuously alert Public Works of issues correct instead of just false alarms. This upgrade will update the software to avoid the filters to stop blowing out and having to keep replacing them. SCADA is a data logger and very important to avoid costly repairs or replacements of parts that can be avoided. No motion is needed as this has been an expense that was approved in the 2021 budget.

7. **Consideration of Resiliency and Recovery Roadmap Letter of Support (letter in packet)**

This is a regional program that will assist with a grant to help Northwest Colorado recover from the economic loss of the Covid-19 pandemic. This letter is being sent to the Department of Local Affairs for their support to send to the State. This will be the next step in the process for this grant. There is no financial responsibility for any town on this support letter. Trustee Lewis made a motion to sign this letter of support. Trustee Geifert seconded the motion and the motion passed on unanimous voice vote.

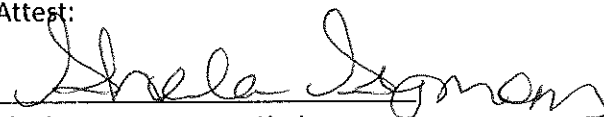
8. **Adjournment**

Mayor Drust asked for further business, hearing none he called for adjournment. Trustee Lewis moved to adjourn, Trustee Geanious seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 8:35 pm.



Jeffrey L. Drust, Mayor

Attest:



Sheila Symons, Town Clerk
October 6, 2021