

TOWN OF YAMPA
REGULAR MEETING MINUTES
August 16, 2023 – 6:00 pm

TOWN BOARD MEMBERS PRESENT: Stacey Geilert, Mike Lewis, Jonathan Cave, Stephen Williams (online)

TOWN BOARD MEMBERS ABSENT: Michael Geanious and Gene Sanders

EMPLOYEES PRESENT: Town Administrator/Clerk Sheila Symons, Treasurer/Planner Mary Alice Page-Allen

AUDIENCE PRESENT: Amy Kindsvater, Doug Sprowls, John Bristol, Keith Hensley, Aaron Symon, Ken Montgomery

1. Call to Order

- a. Mayor Geilert called the meeting to order at 6:08 pm.
- b. Roll Call was taken
- c. Pledge of Allegiance was recited.

2. Audience Participation (5 Minutes)

Please limit comments to 5 minutes. The Town Board will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Town Board concerning any agenda item will be given the opportunity to speak for up to 5 minutes on that item.

1. US Postal Service Cluster Boxes – Conditional Use Permit

- a. Public Hearing on a Request for Conditional Use Approval for the Temporary Locating of Cluster Box Units (CBUs) by the US Postal Service at 125 Moffat Avenue (Royal Hotel Site) in the Commercial (C) zone district

The Public Hearing was opened. Ken Montgomery asked if no place is located for the Post Office permanently will this be happening again then. Mayor Geilert advised that yes. We will have to go through this again if nothing is found for a permanent location. The Public Hearing was then closed with no additional public comment.

- b. Consideration of Planning Commission recommendation on a request for Conditional Use Permit Approval for the Temporary Locating of Cluster Box Units (CBUs) by the US Postal Service at 125 Moffat Avenue (Royal Hotel Site) in the Commercial (C) zone district

Trustee Lewis made a motion to approve the request for Conditional Use Permit Approval for the Temporary Locating of Cluster Box Units (CBUs) by the US Postal Service at 125 Moffat Avenue (Royal Hotel Site) in the Commercial (C) zone district. Trustee Cave seconded the motion and the motion passed unanimously.

3. Zoning & Subdivision Code Update

Discussion and direction to staff regarding undertaking the Yampa Zoning & Subdivision Codes Update

Planner Page-Allen mentioned the importance of the disconnect between the 1972 code and the 2023 Comprehensive Plan. She mentioned the first step could be to create a true Planning Commission. Being a separate entity from the Town Board gives the Town Board the appeal power. If the planning commission stays as is the only option for appeal is district court. It needs to be a registered voter that is a resident of the town but there is no term of residency required to have you qualified.

It was advised by the Town Board to move forward with soliciting and seating a separate Planning Commission.

4. Work Session – 2023 Supplemental Budget & 2024 Budget (60-90 Minutes)

A Work Session on the 2023 Supplemental Budget and 2024 Budget was held

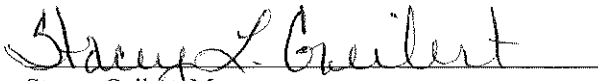
5. Scheduled Meetings/Work Sessions (5 Minutes)

- a. Town Board or other requests for Agenda Items
 - i. September 6th @ 6:00 p.m. – Town Board Meeting
 1. Mahoney Road Vacation Public Hearing
 - ii. September 20th @ 6:00 p.m. – Town Board Meeting
 - iii. October 4th @ 6:00 p.m. – Town Board Meeting
 1. 2024 Budget Presentation
 2. 2021 Building Code Ordinance

6. Adjournment

Trustee Lewis made a motion to adjourn at 7:00 pm. Trustee Cave seconded the motion and the motion passed unanimously.

Approved the 6th day of September, 2023.


Stacey Geilert, Mayor

Attest:


Sheila Symons, Town Administrator/Clerk