

Town of Yampa July 10, 2019
Regular meeting minutes

TOWN OF YAMPA
JULY 10, 2019
YAMPA TOWN HALL – 101 MAIN STREET
CROSSAN BUILDING-2ND FLOOR

BOARD MEMBERS PRESENT: Mayor Pro-Tem Mike Lewis, Trustees Brian Ashley,
Jeff Drust and Crystal McLaughlin

BOARD MEMBERS ABSENT: Mayor Aaron Symons

EMPLOYEES PRESENT: Deputy Town Clerk (DC) Nora Phillips, Assistant
Town Clerk (AC) Kasey O'Halloran, and Public Works
Assistant (PWA) Greg Samuelson

AUDIENCE PRESENT: None

Call to Order

Mayor Pro-Tem Lewis called the meeting to order at 7:00 pm.

Roll Call

Board roll call was taken.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of Minutes

No minutes were ready for approval.

Audience participation – Non-agenda items

None

Audience participation – Scheduled items

None

Old Business

Water system improvements update and consideration of any needed approvals

AC O'Halloran referenced the water transmission line replacement preliminary design review workshop notes prepared by Matt Mielke, Civil Design Consultants (CDC), stating that the town board needs to decide how to handle temporary and permanent fencing within the bid. There was discussion that temporary fencing should be put up. Regarding the location of the existing fence, it was stated that the fence is within the town's easement. Ideally the fence would be put on the property line, but PWA Samuelson believes the fence is where it is because of the irrigation ditch and said that PWS Berry agreed. This can be discussed and confirmed with Peter Flint who owns the adjacent property. The Board needs to decide whether to remove and then reuse the existing fence or put in new fencing. Trustee McLaughlin suggested the Town offer a new fence in exchange for moving it to the property line. PWA Samuelson stated that even if the fence needs to stay where it is, the likelihood of a line break in the foreseeable future is slim. Trustee Ashley wondered if you could move the ditch if it interfered with the property line. No one knew the legalities. Following the discussion, Trustee Ashley moved that CDC be directed to put forth the bid to include temporary fencing and that the permanent fence will be removed and replaced with new fencing in the same location unless there is more information later to confirm it could be erected on the property line. Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote. PWA Samuelson stated that the remaining question pertains to the tie in at the 3-valve cluster at the corner of Moffat and Main. The existing valves do not work well. Trustee Ashley stated he would like to see the valves replaced; the other board members concurred and CDC will be informed of the decision.

Wastewater system improvements update and consideration of any needed approvals

AC O'Halloran stated that there is nothing new to report.

Crossan's repairs update and consideration of any needed approvals including Andrews & Gill thank you for ceiling repairs

DC Phillips reported that Jill Andrews and Scott Gill volunteered their time to patch the drywall on the ceiling on the first floor and a thank you letter to them was signed.

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New Business

Review and Consideration of renewal of property, liability and automobile insurance with Glatfelter Public Practice

The Board reviewed the policy and the information provided by Clerk Ray regarding the funds budgeted versus the actual premium for each section of the insurance. Trustee McLaughlin stated that a 2% increase is not bad and the 4% inflation is standard. She said she thought it looked good especially because we had had a loss and that Colorado is a high cost market. She noted that we do have rental equipment insurance. Trustee Ashley moved to renew the property, liability, and automobile insurance with Gladfelter Public Practice. Trustee Drust seconded the motion and the motion passed on the following roll call vote: Lewis – yes, McLaughlin – yes, Ashley – yes, and Drust – yes.

Consideration of thank you to Routt County for assistance on FLAP grant

AC O'Halloran said that there was not a thank you letter prepared yet and she did not have the details for the thank you. Trustee Ashley moved to table consideration of the thank you until the Board had the details from Clerk Ray. Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote.

Ratification of letter of support for Ken & Cindia Montgomery & Montgomery's General Merchandise for Charge Ahead Colorado Electric Vehicle (EV) Charging Station grant application

Trustee Ashley moved to ratify providing the letter of support for Ken & Cindia Montgomery & Montgomery's General Merchandise for the Charge Ahead Colorado EV Charging Station grant application. Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Consideration of thank you to Yampa-Egeria Historical Society for July 3rd celebration

Trustee Ashley moved to send the Yampa-Egeria Historical Society a thank you for hosting the July 3rd community picnic. Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote.

Consideration of thank you to 4th of July Committee

Trustee Ashley moved to send the Yampa 4th of July Committee a thank you for hosting the July 4th celebration. Trustee McLaughlin seconded the motion and the motion passed unanimously on voice vote.

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Ladies Aid Hall step

DC Phillips stated that there is a large dip in the step and one person has fallen and she believes it needs to be replaced. PWA Samuelson stated that the concrete has been eaten up over the years. PWA Samuelson was asked if he could repair it. He stated he could remove the step that is there but has no concrete experience to replace it. Mayor Pro-Tem Lewis asked Trustee Ashley if he could work on it and he said yes in a couple of weeks.

Public Works Department

2019 Drinking Water Quality Report for Calendar Year 2018 a/k/a Consumer Confidence report

It was reported that the consumer confidence report was mailed out to all residents before the end of June, which is the deadline set by the Colorado Department of Public Health and Environment (CDPHE). It is also available on the town website.

Ditch south of Tusseys at 208 and 228 Moffat Avenue

PWA Samuelson stated that south of the homes on Moffat Avenue is the Corrigan's hay fields. There is a waste ditch that is supposed to collect all the water off the property and run it back to the Nickels Ditch. PWA Samuelson discussed the situation with former PWS Tom Yackey who told him that the town put the ditch in to keep those properties from flooding. Donna Corrigan told PWA Samuelson that Ed Paxton cleaned it out years ago, but PWA Samuelson could see no evidence of that. The waste ditch is now filled in and grassed in and the culvert that is there is not big enough to handle the amount of water going through it this year. The waste ditch was so full that at first it was running into Tussey's shed, then a second time it was surrounding the shed and running down Moffat. PWA Samuelson said he called Ms. Corrigan twice asking her to handle it but she stated there was so much more water this year that it was difficult at that time. PWA Samuelson said that at Ms. Corrigan's request, he pulled the board from the irrigation ditch, which diverted the water to the river, which helped curb the flooding. The waste ditch needs cleaned out and he wondered whose responsibility it is. He said that because the Town put it in, Ms. Corrigan would like it to be cleaned out at the Town's expense. PWA Samuelson called the water commissioner, Scott Hummer, and discussed the situation with him. Mr. Hummer wanted to do further research and hasn't gotten back to PWA Samuelson. PWA Samuelson spoke with former water commissioner, Elvis Iacovetto, who indicated that per state water law, if your water impedes your neighbor's property, it is your responsibility to remove the water if it is not desired. PWA Samuelson said he would like advice on who should be responsible for payment of cleaning out the ditch. PWA Samuelson said that Tom Yackey feels that it would be in the Town's best interest for the Town to maintain it. PWA Samuelson wondered if the grader could get in there to blade it out and build it up, but he doesn't believe that it is dry enough yet to see. He believes we would need a backhoe to get the

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work done. PWA Samuelson reiterated that some action needs to be taken. Trustee Ashley asked if Ms. Corrigan could be invited to talk about this at the next meeting. All board members agreed. PWA Samuelson suggested it might be possible to split the bill if necessary.

Ongoing work

PWA Samuelson thanked everyone for all their help in PWS Berry's absence; including Trustee Ashley and sons for mowing the parks, Trustee Lewis for reading meters, filling pot holes, and pulling logs out of the river so the infiltration gallery would not flood, and Trustee Drust for putting up the Town Hall sign. The sign was painted by a Useful Public Service worker who also did fence work around the water plant. Bobby George had cows get into the infiltration gallery property, but he got them out. There is an issue with the road into the water plant, an irrigation ditch has overflowed and washed out the road. The ditch bank needs cleaned. PWA Samuelson was able to alleviate the immediate problem but suggested that we need a second culvert. He believes that there is a 24" culvert under the road and that it is too small. He suggested that adding a 12" culvert a little further down the road below the ditch might alleviate the problem. Trustee Ashley asked that Public Works determine if a 12" culvert will solve the problem and if so, that Public Works get it installed during dry weather before winter. The lawn mower broke down and new parts ordered, but there has not been time to do the repairs. While hauling porta pots back from the school on the Fourth of July, the tractor had a flat tire. PWA Samuelson got the tractor back to the town shop and then used his own tractor to get the porta pots back to the shop. PWA Samuelson patched the tube, but the front tires were in bad condition, so new tires were ordered. The Moffat Avenue flags were taken down and some need replaced. PWA Samuelson said that the American Legion might have a good source at a good price. Yackey Park may have a broken line in the sprinkler system, but PWA Samuelson hasn't had time to check; he'll get to it as soon as possible. PWA Samuelson reiterated that the town needs a third party involved in Public Works. The town is in a vulnerable position with just one full time and one part time employee. He stated that Bill Queen, a licensed water/sewer operator, would entertain a conversation with the board about covering sometimes. PWA Samuelson asked if the Board wanted any more potholes filled; the answer being no.

Clerk's review of possible code violations (if any) and required action (if any) and report of on-going business

Code violations

Clerks Phillips and O'Halloran knew of no new code violations. Letters were sent June 21st to Joe Bailey and Jesus Garcia in Walker Montgomery's trailer park and to Walker Montgomery himself regarding property cleanup. Mr. Montgomery reported to Clerk Phillips that he now owns Joe Bailey's trailer. He also owns the white truck that is by the trailer and it is for sale. Mr. Montgomery said that Jesus Garcia no longer owns the other

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trailer, but that the people who are living there have cleaned up around it. Clinton Cole has been cleaning up some but no one on the board has noticed if it is cleaned up enough to prevent further action by the town.

Brenda Northrop called about the county lot and that the weeds are getting bad. It was noted that there was a weed spraying truck there today.

Trustee Ashley stated that Tim Corrigan told him that the Town owns a landlocked lot behind (south) Bill Ager's shop and that it is full of miscellaneous stuff. Mr. Corrigan would like to see it cleaned up. The Board asked that Clerk Ray look into ownership of the property and who's responsible for cleanup.

Ongoing work

No report was given as Clerk Ray was not present.

Reports of Committees

4th of July

Trustee McLaughlin stated that the Fourth of July went well from her perspective. The car show on July 3rd had more cars this year. The basketball teams for the 3 on 3 were about half as many participants as last year. If it is done next year it might be scheduled for before the parade. There was a big turnout for the pancake breakfast. The horse race was run from east to west even though the committee had decided to run west to east. Trustee Drust stated that there were a lot more people in town this year. Clerk Phillips stated that attendance at the July 3rd community picnic appeared to be the same as last year; she was thanked for being in charge of the picnic.

Meeting Reports

CDOT at Routt County presentation

The CDOT at Routt County presentation report was not given due to Clerk Ray's absence.

Schedule Workshops and/or Special Meetings

No workshops or special meetings were scheduled at this time.

Members and audience requests for agenda items for next meeting

None

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Reading of Correspondence and required action if any

AC O'Halloran stated that the Federal Lands Access Program (FLAP) grant would be awarded sometime in September. The Routt County Regional Building Department's May newsletter was circulated for review. AC O'Halloran updated the Board on the Smithsonian exhibit application that was submitted and accepted for a February 27, 2021 to April 3, 2021 appearance at Crossan's. The exhibit is entitled Crossroads: Change in Rural America. The Board will be kept informed about the project as it progresses.

Review June financials, June meter reading report and June invoices/vouchers

June financials were in town board and audience packets for review. The June meter reading report was not available and the June invoices with completed vouchers were circulated for review.

Reading and Payment of Bills

Pinnacle Assurance, the Town's worker compensation provider does an audit every year and after the audit a premium adjustment was made. The premium had to be paid in June so an Electronic Funds Transfer (EFT) was done and that voucher needs signed. DC Phillips read the bills. PWA Samuelson asked how the dust abatement is billed and it was discussed that one or possibly more streets scheduled to receive mag chloride did not. Trustee Ashley moved to pay the bills, Trustee Drust seconded the motion and the motion passed unanimously on voice vote.

Adjournment

Mayor Pro-Tem Lewis asked for further business, hearing none he called for adjournment. Trustee Drust moved to adjourn, Trustee Ashley seconded the motion and the motion passed unanimously on voice vote. The meeting adjourned at 8:56 pm.

Robert A. Symons, Mayor

Attest:

Janet L. Ray, Town Clerk

October 2, 2019