

6:55 PM – Prior to the meeting called to order – the Oath of Offices will be recited

**TOWN OF YAMPA
REGULAR MEETING AGENDA
APRIL 20, 2022 – AFTER EXECUTIVE SESSION IS COMPLETE**

To the Town Board of Yampa and to all Other Persons to whom it may concern:

Notice is hereby given that a Regular Meeting of the Town Board of Yampa will be held on Wednesday, April 20, 2022 beginning at 7:00 pm in the Upstairs Board Room at Crossan's/Town Hall (101 Main St., Yampa, CO). Agenda is subject to change up to 24 hours prior to the scheduled meeting.

Time: Apr 20, 2022 07:00 PM Mountain Time (US and Canada)

Join Zoom Meeting
<https://zoom.us/j/91282810179>
Meeting ID: 912 8281 0179
One tap mobile
+12532158782,,91282810179# US (Tacoma)
+13462487799,,91282810179# US (Houston)
Dial by your location
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
Meeting ID: 912 8281 0179

Find your local number: <https://zoom.us/u/aMtOHyrJS>

1) CALL TO ORDER (5 minutes)

- a) Roll Call
- b) Pledge of Allegiance

2) AUDIENCE PARTICIPATION (5 minutes)

Please limit comments to 5 minutes. The Town Board will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Town Board concerning any agenda item will be given the opportunity to speak for up to 5 minutes at the scheduled time for that item.

3) Executive session to discuss Personnel Matters, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(f).

MOTION: Move, pursuant to Colorado Revised Statutes, Title 24, Article 6, Section 402, at subsection 4(f), to go into executive session to discuss Personnel Matters - Interviews for Town Administrator/Clerk and Treasurer

4) RESOLUTION 2022-11 – A RESOLUTION APPOINTING THE TOWN ADMINISTRATOR/CLERK, AND TOWN ATTORNEY AND THE MUNICIPAL JUDGE

Review, discussion and consideration to approve and sign Resolution 2022-11, A Resolution appointing the Town Administrator/Clerk, Treasurer, and Town Attorney and Municipal Judge. (in packet)

- 5) **RESOLUTION 2022-09 – BANK OF SAN JUANS AUTHORIZED SIGNERS**
Review, discussion and consideration to approve and sign Resolution 2022-09, A Resolution of the Town of Yampa, Colorado (Town) Board of Trustees Delegating Authority to the Town Clerk, Mayor, Mayor Pro-Tem and Trustees to Act as Signers on All Bank of the San Juans' Town Accounts. (in packet)
- 6) **RESOLUTION 2022-10 – A RESOLUTION AUTHORIZING ISSUANCE OF DEBIT CARDS AND SIGNERS ON DEBIT CARDS FOR THE TOWN OF YAMPA 4TH OF JULY COMMITTEE**
Review, discussion and consideration to approve and sign Resolution 2022-10, A Resolution Authorizing Issuance of Debit Cards and Signers on Debit Cards for the Town of Yampa, Colorado (in packet)
- 7) **NORTHWEST COLORADO DEVELOPMENT COUNCIL (NWCDC) (5 minutes)**
The Northwest Colorado Development Council (NWCDC) task forces were created to assist in developing and implementing strategies and initiatives to address the following five priority areas: Economic Diversification/Resiliency, Workforce Development, Affordable Housing, Access to Child Care, Access to Regional Transportation. *Looking for volunteers for Task force participation for Economic Diversification/Resiliency and Access to Regional Transportation.* This involves a six-month engagement with monthly zoom meetings. The task forces will also serve as a vehicle for regional implementation.
- 8) **CONSENT AGENDA**
- a) Approval of April 6, 2022 Regular Meeting Minutes
 - b) Approval to sign contract of Band Constant Change to perform in the street dance on the 3rd of July. They Contract for \$2800.00. (Contract in Packet)
- 9) **STAFF AND BOARD MEMBER REPORTS**
- a) Committee and meeting reports from Staff and Board Members
 - Business Networking Summit – 5/19/22 6:30 PM Crossan's Downstairs
 - Wastewater Treatment Plant Compliance Update
 - b) Town Clerk Administrative Report
- 10) **SCHEDULED MEETINGS/WORKSHOPS**
- a) May 4, 2022 Regular Board Meeting
 - b) Town Board or other requests for Agenda Item
- 11) **ADJOURNMENT**

RESOLUTION 2022-11

A RESOLUTION APPOINTING THE TOWN ADMINISTRATOR/CLERK, TREASURER, AND TOWN ATTORNEY IN ACCORDANCE WITH C.R.S. § 31-4-304 AND THE MUNICIPAL JUDGE IN ACCORDANCE WITH C.R.S. § 13-10-105 SUBSEQUENT TO THE REGULAR MUNICIPAL ELECTION

WHEREAS, C.R.S. §31-4-304 provides that, after each regular election, the Board of Trustees shall appoint a clerk, treasurer, and town attorney, and;

WHEREAS, C.R.S. §13-10-105 provides that the governing body shall appoint a municipal judge for a specified term of not less than two years and who may be reappointed for a subsequent term; and

WHEREAS, the Town Administrator/Clerk, Treasurer, Town Attorney and Municipal Judge desire appointment or reappointment to their positions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF YAMPA, COLORADO:

Section 1. Sheila Symons is hereby appointed Town Administrator/Clerk, Mary Alice Page-Allen is hereby appointed Treasurer, and Robert Weiss is hereby appointed Town Attorney pursuant to C.R.S. §31-4-304.

Section 2. Jessica Ryan is hereby appointed Municipal Judge pursuant to C.R.S. §13-10-105.

Section 3. The appointments shall take effect immediately.

Resolved this 20th day of April, 2022.

TOWN OF YAMPA, COLORADO

Stacey L. Geilert, Mayor

ATTEST:

Sheila Symons
Town Administrator/Clerk

TOWN OF YAMPA
RESOLUTION 2022-09

A RESOLUTION OF THE TOWN OF YAMPA, COLORADO (TOWN) BOARD OF TRUSTEES DELEGATING AUTHORITY TO THE TOWN CLERK, MAYOR, MAYOR PRO-TEM AND TRUSTEES TO ACT AS SIGNERS ON ALL BANK OF THE SAN JUANS' TOWN ACCOUNTS

WHEREAS, the Bank of the San Juans (BSJ) is a depository of the Town of Yampa, Colorado (Town); and

WHEREAS, the Board of Trustees has delegated the authority to act as signers of BSJ Town accounts to the Town Clerk, Mayor, Mayor Pro-Tem and Trustees as such are currently elected or appointed; and

WHEREAS, the Board of Trustees requires that all drafts, checks, and other instruments or orders for the payment of money drawn again the BSJ Town account or accounts shall be signed by any two (2) of the authorized signers.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF YAMPA, COLORADO:

That the Board of Trustees delegates the authority to act as signers on the Bank of San Juans accounts to the Town Clerk, Mayor, Mayor Pro-Tem and Trustees as such are currently elected or appointed. Further, all drafts, checks, and other instruments or orders for the payment of money drawn again the BSJ Town account or accounts shall be signed by any two (2) of the said authorized signers.

PASSED, ADOPTED AND APPROVED THIS 20th DAY OF APRIL, 2022.

Stacey L. Geilert, Mayor

Attest:

Sheila Symons
Town Clerk

RESOLUTION 2022-10

A RESOLUTION AUTHORIZING ISSUANCE OF DEBIT CARDS AND SIGNERS ON DEBIT CARDS FOR THE TOWN OF YAMPA, COLORADO

RECITALS

1. The Town Board has determined that it is necessary for certain personnel of the Town of Yampa to obtain debit cards for Town of Yampa related purchases and travel.
2. The Town Board has recommended that debit cards be issued to specific Town of Yampa employees.
3. The Town Board recognizes that Town of Yampa personnel authorized to be issued debit cards will change periodically.
4. The Town Board recognizes that Bank of the San Juans may discontinue particular products and offer new products as an addendum to the application.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF YAMPA, COLORADO:

Section 1. Personnel authorized to obtain Town of Yampa debit cards from Bank of the San Juans connected to account ending **4167 are as follows:

Sheila Symons, Town Clerk

Section 2. Please add Tax ID number 98-04632 to each debit card.

Section 3. Remove all other card holders on the account ending **4167 as of the date below.

Section 4. This Resolution shall be in full force and effect upon its passage and adoption.

INTRODUCED, PASSED, APPROVED, AND ADOPTED THIS 20th DAY OF APRIL, 2022.

Stacey L. Geilert, Mayor

ATTEST:

Sheila Symons, Town Clerk

**TOWN OF YAMPA
REGULAR MEETING MINUTES
APRIL 6, 2022 - 7:00 PM**

To the Town Board of Yampa and to all Other Persons to whom it may concern:

Notice is hereby given that a Regular Meeting of the Town Board of Yampa will be held on Wednesday, April 6, 2022 beginning at 7:00 pm in the Upstairs Board Room at Crossan's/Town Hall (101 Main St., Yampa, CO). Agenda is subject to change up to 24 hours prior to the scheduled meeting.

Public can attend virtually via GOTO Meeting or in person at Crossan's/Town Hall.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/887027413>

You can also dial in using your phone.

United States (Toll Free): 1 877 309 2073/United States: +1 (571) 317-3129

Access Code: 887-027-413

BOARD MEMBERS PRESENT: Mayor Jeff Drust, Trustee Mike Lewis, Trustee Michael Geanious, and Trustee Stacey Geilert
BOARD MEMBERS ABSENT: Trustee Crystal McLaughlin
EMPLOYEES PRESENT: Town Clerk (Clerk) Sheila Symons
AUDIENCE PRESENT: Stephen Williams, Janet Ray

1) CALL TO ORDER (5 minutes)

- a) Roll Call
 - i) Mayor Drust called the meeting to order at 7:01pm. Roll call was taken.
- b) Pledge of Allegiance
 - i) The Pledge of Allegiance was recited

2) AUDIENCE PARTICIPATION (5 minutes)

Please limit comments to 5 minutes. The Town Board will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Town Board concerning any agenda item will be given the opportunity to speak for up to 5 minutes at the scheduled time for that item.

- a) Janet Ray to present a memorial donation for the Ladies Aid Hall Project
 - i) Janet Ray brought forward a donation of \$1000.00 to the Ladies Aid Hall. This donation was gifted from her brother-in-law and would like the Town Board to decide how they would like to use the funds for the Ladies Aid Hall. She recommended that it be used towards electricity updates.

3) YAMPA FIRE PROTECTION DISTRICT

Review, discussion and consideration for approval for the Yampa Fire Protection District Open Burning Checklist in place of a fire pit inspection

Instead of residents coming in for a fire permit and have the fire department to inspect, this is what all residents would need to adhere to per the Yampa Fire District. The Town Board is fine with using this instead of a permit.

4) RESOLUTION 2022-07 – BANK OF SAN JUANS AUTHORIZED SIGNERS

Review, discussion and consideration to approve and sign Resolution 2022-07, A Resolution of the Town of Yampa, Colorado (Town) Board of Trustees Delegating Authority to the Town Clerk, Mayor, Mayor Pro-Tem and Trustees to Act as Signers on All Bank of the San Juans' Town Accounts.

Trustee Lewis made a motion to approve Resolution 2022-07 – Bank of the San Juans authorized signers. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote.

5) 4TH OF JULY COMMITTEE

- a) Review, discussion and consideration to approve and sign the Bylaws of the Yampa 4th of July Committee, an advisory committee of the Town of Yampa, Colorado
 - i) Trustee Lewis made a motion to approve and sign the Bylaws of the Yampa 4th of July Committee. Trustee Geanious seconded the motion and the motion passed on unanimous voice vote.
- b) Consideration to approve the appointment of the 4th of July Committee Members: President – Margaret Chipman, Vice President – David Smith, Secretary – Janet Ray, Mark Eaton – Member, Sheila Symons – Town Representative
 - i) Trustee Lewis made a motion to approve the appointment of the 4th of July Committee Members. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote.

- c) Review, discussion and consideration to approve and sign Resolution 2022-08, A Resolution Authorizing Issuance of Debit Cards and Signers on Debit Cards for the Town of Yampa, Colorado
 - i) Trustee Lewis made a motion to approve and sign Resolution 2022-08, a Resolution Authorizing Issuance of Debit Card signers. Trustee Geilert seconded the motion. The motion passed on unanimous voice vote.

6) PROCLAMATIONS

- a) Child Abuse Prevention Month Consideration of Proclamation (in packet)
 - i) Trustee Lewis made a motion to proclaim April as Child Abuse Prevention Month. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote.
- b) Month of the Young Child Consideration of Proclamation (in packet)
 - i) Trustee Lewis made a motion to proclaim April as Month of the Young Child. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote.

7) CONSENT AGENDA

- a) Approval of renewal of Little Beaver's Liquor, Inc. DBA Yampa Liquors retail liquor store license
- b) Approval of renewal of Ken L. Montgomery DBA Montgomery's General Merchandise Fermented Malt Beverage license
- c) Approval of March 2, 2022 Regular Meeting Minutes
- d) Approval of March Payment Approval Report (Will be available at the meeting)
 - i) Trustee Lewis made a motion to approve the consent agenda as presented. Trustee Geilert seconded the motion and the motion passed unanimously on voice vote.

8) STAFF AND BOARD MEMBER REPORTS

- a) Committee and meeting reports from Staff and Board Members
- b) Town Clerk Administrative Report
 - i) No questions on any reports. Eric Berry is filling in during Greg Samuelson's absence. Water/Sewer open position is now on Indeed as a paid format to receive more qualified applicants.

9) SCHEDULED MEETINGS/WORKSHOPS

- a) April 20, 2022 Swearing in of Mayor and Trustees
- b) Town Board or other requests for Agenda Items
 - i) ATV/Motorcycle illegally being ridden around town
 - ii) Nightly/Weekly Rentals

10) ADJOURNMENT

- a) Trustee Lewis made a motion to adjourn the meeting. Trustee Geilert seconded the motion and the motion passed on unanimous voice vote. The meeting was adjourned at 7:36 pm.

Stacey L. Geilert, Mayor

Attest:

Sheila Symons, Town Clerk

April 20, 2022

CONSTANT CHANGE BAND

*c/o Trevor Guire Music
PO Box 295
Hayden, CO 81639
(970) 875-4731
ConstantChangeBand@gmail.com*

ENTERTAINMENT AGREEMENT

FOR VALUABLE CONSIDERATION, Mark Walker, Trevor Guire, Willie Samuelson, Pat Waters and Jon Gibbs, d/b/a **CONSTANT CHANGE** ("Band"), agree to provide live musical entertainment as follows:

Date: Sunday, July 3rd, 2022
Hours: approx. 3 hours of music, times TBD
Location: Yampa, CO (Venue).

CONSTANT CHANGE shall provide the following:

The 5-piece band consists of amplified acoustic guitar, amplified bass guitar, amplified electric guitars, drums and amplified vocals, performing a mix of classic rock and country music for 3 hours of music.

In addition, complete sound system with multi-colored lights

a sound/light technician

iPod background music played on band breaks.

Band agrees to be set up and sound checked by (Event Start Time TBD).

CONSTANT CHANGE reserves the right to substitute not more than one of the Band members with a musician of comparable musical talent and ability.

PURCHASER shall:

assure that the Venue is available to the band for equipment set up and sound check purposes at least 4 hours before the Event Start Time, during which time the Band and its sound/light technician shall have unimpeded access to and use of the Venue; and, provide a level, hard surfaced stage area of appx. 16' wide X 12' deep, **plus (if outdoors) sufficient stage cover and sides to protect the Band and their equipment from sun, rain, wind, and inclement weather; including heaters, if air temp is below 68;** and provide two separate 20 amp electrical circuits to the stage area, all of which shall be in place, set up, and functional not later than 4 hours prior to the event Start Time; and provide the Band members, sound/light technician & manager with complimentary food commensurate with that available to the guests, and with complimentary beverages consisting of beer, wine, bottled water, and soft drinks.

AS CONSIDERATION for such performance, Yampa 4th of July Committee ("Purchaser") agrees to pay the band the sum of **\$2,800** for such performance, due in full prior to the performance. Check should be written to Trevor Guire Music.

DATED this 13th day of May, 2021.

CONSTANT CHANGE

By: Trevor Guire

PURCHASER:

Yampa 4th of July Committee

Yampa, CO 80463

Town Clerk Administrative Report

- Horizontal Well update – I have reached out to the State to see where we are on the permit. I would expect to know an update any day now as they originally told us 6-8 weeks after the permit application was filed. I have been following up with the and have not heard anything as of yet.
- Garage sale – Will be June 11-12. I will start advertising for this soon. People can advise if they are having one and give me their address, I will do a flyer for people if they are interested in having one.
- Rabies clinic – Dr. Colburn is not feeling well lately, so they are unable to do this. Working on seeing if we can get a local vet to do one and have a date scheduled in the future.
- Highway clean-up day – May 21, 2022 – at 9:00 am. Anyone that is able to come, please do. Meet at **Crossan's upstairs**, at **9:00 am**. Safety vests and trash bags will be provided. Please wear sturdy shoes and long pants. We encourage you to bring a day pack with a water bottle, sunscreen, and work gloves.
- New employee – Amanda Laman - I hired her to be our part time Admin/Deputy Clerk. She will work Monday/Wednesday/Thursdays for now 8:00 am – 4:00 pm. She is flexible on her schedule after June 1. Her first day will be April 25 and I will get her trained and to start working with the Historic Society as the Visitor Center Manager. She is going to be a great asset to the Town and I look forward in proceeding with more records retention and other duties she will be able to assist with.
- Wastewater Treatment Plant compliance update – Met with an engineer that focuses on small town Wastewater Treatment Plants (WWTP). He has a small firm outside of Denver. He is working with Milner and Phippsburg also on their updates to their WWTP. Working with him will bring a great economy of scale to this compliance project. Scott Smith was able to be here to ask questions and give his insight.